



**City of Trenton**  
**REGULAR COUNCIL MEETING**  
November 18th, 2021 - 7:30 p.m.

**CALL TO ORDER**

**PRAYER**

**ROLL CALL**

**APPROVAL OF MINUTES**

1. Minutes of the November 4th, 2021 Council Work Session.
2. Minutes of the November 4<sup>th</sup>, 2021 Regular Council Meeting.

**CORRESPONDENCE**

1. Statement of Cash Position
2. Treasury Investment Report
3. Fund Balance Status Report

**PRESENTATIONS**

1. None

**AUDIENCE OF PUBLIC**

**UNFINISHED BUSINESS**

1. None.

**PUBLIC HEARINGS**

1. None.



### **NEW BUSINESS**

1. A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR VARIOUS LEGAL SERVICES, FOR THE MONTH OF SEPTEMBER, PAYABLE TO BRICKER & ECKLER LLP, AT A COST OF \$9,944.50 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

### **LEGISLATION**

1. AN ORDINANCE ESTABLISHING A FULL TIME FINANCE AND TAX ACCOUNTANT 1 POSITION WITHIN THE FINANCE DEPARTMENT, AND COMPENSATION RATES FOR THAT POSITION, TO BE ADDED TO THE CLASSIFICATION AND WAGE PLAN, AND DECLARING AN EMERGENCY. **(Second Reading)**
2. A RESOLUTION OFFERING CERTAIN INCENTIVES TO KAM LAND CO., LLC, FOR THE DEVELOPMENT OF REAL PROPERTY LOCATED WITHIN THE CITY OF TRENTON, OHIO, AND DECLARING AN EMERGENCY. **(First Reading, Suspend Rules)**
3. A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY. **(First Reading, Suspend Rules)**
4. A RESOLUTION TO CANCEL A PERFORMANCE BOND, TO CANCELO A MAINTENANCE BOND AND ACCEPT A NEW ONE YEAR MAINTENANCE BOND FOR CENTENNIAL RUN SECTION THREE AND DECLARING AN EMERGENCY. **(First Reading, Suspend Rules)**
5. AN ORDINANCE (THIRD SUPPLEMENTAL APPROPRIATIONS AND ADJUSTMENTS) AMENDING 2021 FINAL APPROPRIATION ORDINANCE 29-2020 TO ADJUST APPROPRIATIONS FOR VARIOUS FUNDS AND DECLARING AN EMERGENCY. **(First Reading)**
6. AN ORDINANCE TO MAKE ANNUALIZED APPROPRIATIONS FOR CURRENT OPERATING EXPENSES AND OTHER EXPENDITURES OF THE CITY OF TRENTON, STATE OF OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY. **(First Reading)**





7. A RESOLUTION TO SET FORTH A COST OF LIVING DETERMINATION OF THREE PERCENT (3.00%) AS AN ADDER TO THE EMPLOYEE PAY SCALES (EXCLUDING EMPLOYEES REPRESENTED BY A COLLECTIVE BARGAINING AGREEMENT) AS SET FORTH BY PAGES 1 AND 2 OF THE CLASSIFICATION AND WAGE PLAN FOR ALL PERSONNEL EFFECTIVE WITH THE FIRST FULL PAY PERIOD OF JANUARY 2022 FOR THE CITY OF TRENTON, OHIO AND DECLARING AN EMERGENCY. PAGE 3 OF THE CLASSIFICATION AND WAGE PLAN IS EXCLUDED FROM THIS COST OF LIVING INCREASE. **(First Reading)**

#### REPORTS

#### AUDIENCE OF COUNCIL

#### ADJOURNMENT



**City Council Work Session Minutes**  
**November 4<sup>th</sup>, 2021**  
6:30 pm

Mayor Calvin Woodrey called the Council work session to order at 6:42pm due to technical difficulties with Face Book live. All members of Council were present except for Councilwoman Combs. The Mayor asked City Manager Marcos Nichols to begin with reports. CM Nichols asked that Service Director, Rob Leichman discuss the motion regarding \$685,585.12 for Local Paving Program. Rob began by listing the streets that would be paved in this second phase of paving. He explained this was one of the largest paving projects we have done in a very long time. Due to all the projects going on this probably would not be complete until at or around May 20, 2022. Barrett Paving had the lowest and best bid for the project. This will include the concrete work as Public works is just too busy to cover the extra work. This is all possible due to good budgeting and using truck route, permissives, and local dollars. He asked if there were any questions and there were not.

Next Finance Director, Mike Engel discussed the Correspondence item which is the sale and pricing of bond anticipation notes. He explained that the 5.6 mill bond anticipation note pricing at a .75% true-rate with all bonds combined for a one year renewal. Next he began to discuss New Business Items Then and nows are due to receiving invoices before a Purchase order has been made. Next he discussed the Ordinance regarding establishing new position – Finance and Tax Accountant 1. A few questions were asked regarding the purpose and need for the new position. He then mentioned that he was currently working on a cost-of-living for all non-union employees, typically we have kept it at the same increases for union employees as non-union. A discussion was held regarding whether or not there was a need for comparisons for municipalities to make sure our City employees are making what they deserve. CM Nichols mentioned that if this was something the Council was interested in looking into having an RFP done through a consulting firm. Council definitely wanted the Fire and EMS amounts to be looked at.

City Manager, Marcos Nichols discussed Ordinance Authorizing Annexation of .057 Acres of Land. He reviewed the ordinance and asked if there were any questions. There were not.

Next he discussed Charter Review Commission – How does Council want to proceed? Council asked that we put out a notice that we will be putting together a committee and have openings. He then stated he would need an Executive Session Request to consider confidential information related to marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance. Due to time constraints, the executive session will be held at the end of the regular meeting.

Vice Mayor Perry made a motion to adjourn the Council work session, followed by a second by Councilwoman Harris. Roll call was taken; 6 ayes, 0 nays, 1 absent. The Council work session was adjourned at 7:27pm.

**City of Trenton**  
**REGULAR COUNCIL MEETING MINUTES**  
November 4th, 2021 - 7:30 p.m.

**CALL TO ORDER**

Mayor Calvin Woodrey called the regular Council meeting to order at 7:38pm due to technical difficulties with Face Book live.

**PRAYER**

Pastor Sarge Arnold led us in prayer followed by the pledge of allegiance to our flag.

**ROLL CALL**

Council Clerk Laura Daley took roll call; Councilwoman Combs was absent. A motion to excuse her was made by Vice Mayor Perry, followed by a second Councilman Perry. Roll call was taken; 6 ayes, 0 nays, 1 absent.

**APPROVAL OF MINUTES**

1. Minutes of the November 4th, 2021 Council Work Session.
2. Minutes of the November 4th, 2021 Council Meeting.  
Vice Mayor Perry made a motion to approve the minutes followed by a second by Councilman Perry. Roll call was taken; 6 ayes, 0 nays, 1 absent.

**CORRESPONDENCE**

Sale and Pricing of Bond anticipation notes.  
City Treasurer Mike Engel stated that the 5.6 mill bond anticipation note pricing at a .75% rate.

**PRESENTATIONS**

1. None.

**AUDIENCE OF PUBLIC**

1. None.

**UNFINISHED BUSINESS**

1. None.

**PUBLIC HEARINGS**

1. None.

## **NEW BUSINESS**

1. A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR VARIOUS LEGAL SERVICES, FOR THE MONTH OF AUGUST, PAYABLE TO BRICKER & ECKLER LLP, AT A COST OF \$15,170 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

Vice Mayor Perry made a motion to authorize followed by a second by Councilwoman Harris. Roll call was taken; 6 ayes, 0 nays, 1 absent.

2. A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR ANNUAL MAINTENANCE AND SUPPORT AGREEMENT FOR INTERCAD COMPUTER AIDED DISPATCH SITE LICENSE AND INTERBADGE POLICE RECORDS SOFTWARE, AND MAPPING, PAYABLE TO TRITECH SOFTWARE SYSTEMS, DBA EMERGITECH LLC, A CENTRAL SQUARE COMPANY, AT A COST OF \$28,064 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

Vice Mayor Perry made a motion to authorize followed by a second by Councilwoman Harris. Roll call was taken; 6 ayes, 0 nays, 1 absent.

3. A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR THE COMPREHENSIVE PLAN, INCLUDING ON-LINE ENGAGEMENT/ CROWDSOURCING SITE, PUBLIC KICK-OFF, AND ONLINE SURVEYS, PAYABLE TO COMMUNITY PLANNING INSIGHTS, AT A COST OF \$8,676 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

Vice Mayor Perry made a motion to authorize followed by a second by Councilman Perry. Roll call was taken; 6 ayes, 0 nays, 1 absent.

4. A MOTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BARRETT PAVING MATERIALS INC. FOR THE PAVING SERVICES FOR THE CITY OF TRENTON 2021 LOCAL PAVING PROGRAM PHASE TWO IN THE AMOUNT NOT TO EXCEED (\$685,585.12) SIX HUNDRED EIGHTY-FIVE THOUSAND FIVE HUNDRED EIGHTY-FIVE DOLLARS AND TWELVE CENTS AND FURTHER AUTHORIZING THE CITY MANAGER TO SIGN ALL REQUIRED DOCUMENTS RELATED THERETO.

Vice Mayor Perry made a motion to authorize followed by a second by Councilman Perry. Roll call was taken; 5 ayes, 0 nays, 1 absent, 1 abstain.

## **LEGISLATION**

1. AN ORDINANCE AUTHORIZING THE ANNEXATION OF .057 ACRES OF LAND OWNED BY THE CITY OF TRENTON TO THE CITY AND AUTHORIZING THE CITY MANAGER TO PROSECUTE SUCH ACTION. **(Third Reading)**

Vice Mayor Perry made a motion to read by title only followed by a second by Councilwoman Harris. Roll call was taken; 6 ayes, 0 nays, 1 absent. Councilman Nichols asked is this needed to go to Planning Commission before this is voted upon. City attorney Nick Ziepfel explained that after this passage, it will go to County and the next step will need to go before the planning commission, he then read the ordinance by title only. Vice Mayor Perry made a motion to authorize followed by a second by Councilwoman Harris. Roll call was taken; 6 ayes, 0 nays, 1 absent.

2. AN ORDINANCE ESTABLISHING A FULL TIME FINANCE AND TAX ACCOUNTANT 1 POSITION WITHIN THE FINANCE DEPARTMENT, AND COMPENSATION RATES FOR THAT POSITION, TO BE ADDED TO THE CLASSIFICATION AND WAGE PLAN, AND DECLARING AN EMERGENCY.

**(First Reading)**

City Nick Ziepfel read the ordinance in its entirety. The second reading will be at the November 18<sup>th</sup>, 2021 Council meeting.

## **REPORTS**

City attorney Nick Ziepfel had no reports.

City Treasurer Mike Engel had no reports.

Council Clerk Laura Daley had no reports.

City Manager put in a request for an executive session before adjourning the meeting.

## **AUDIENCE OF COUNCIL**

Councilwoman Jennifer Harris thanks to the officer's and State Street coffee for the event and looks forward to more in the future. She then stated that Dr. Hurley reached out about the idea of putting together a historical walk and would possibly like to put together an article for the new newsletter. She then stated that she had hoped Mrs. Montgomery would have been at tonight's meeting as she would like to meet her. Finally she thanked all the Veteran's and wished them a Happy Veteran's day. She stated that if anyone was interested she had information on a really wonderful program called Honor Flight Tri-State.

Councilman Dale Perry began by thanking the citizens for their votes and for wanting him to come back and serve as Council for the next four years. He then thanked Public works for all of their hard work lately.

Councilman Agee just wanted to explain a comment regarding the new message sign out front stating that our zoning states an electronic sign cannot flash quicker than every 15 seconds. He then said how excited he was to see the sign as he feels it will be a nice addition to community. He thanked our veteran's for their service.



Councilman Nichols congratulated the Mayor Woodrey, Councilman Perry, and Councilwoman Combs on their re-election. He stated he was disappointed he didn't get re-elected, he felt that he wasn't quite done serving yet. He then commented on the debt the City holds stating that a combined debt of 5.6 million dollars is really not as high as it sounds when we take into account what the City has been able to accomplish with it. He stated he felt this Council had been good stewards with the decisions it's had to make over the years and he will miss everyone on Council and staff although he won't be far.

Vice Mayor Perry stated that at 6pm this coming Tuesday is a Parks board meeting, he asked the public to please join them. Then he stated he liked the sign, thanking all those involved in getting it to happen. He then commented on Councilman Nichols, stating he didn't know many people that does as much for the city as he has. He has been a wonderful addition to Council.

Mayor Woodrey admitted he has been pretty bummed about losing Councilman Nichols on Council, he is and has been one of the most active Council members in the community. He thanked the voters for allowing himself to continue to serve as this is his fifth and probably last term as that's as long as he feels he should serve.

### **EXECUTIVE SESSION**

Vice Mayor Perry made a motion to go into executive session to consider confidential information related to marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, followed by a second by Councilman Agee. Councilman Nichols asked to add the hiring, firing, or discipline of a public employee, followed by a second by Councilman Agee. Roll call was taken; 6 ayes, 0 nays, 1 absent.

Council went into executive session at 8:11pm

A motion to come out of executive session by Councilman Nichols, and followed by a second by Councilwoman Harris at 9:18pm. Roll call was taken; 6 ayes, 0 nays, 1 absent.

### **ADJOURNMENT**

A motion to adjourn was made by Vice Mayor Perry, followed by a second by Councilwoman Harris. Roll call was taken; 6 ayes, 0 nays, 1 absent. The November 4<sup>th</sup> Council meeting was adjourned at 9:20pm.

# CITY OF TRENTON

## MONTHLY FUND CASH BALANCE STATUS REPORT

### 10/31/2021

#### General Fund-011

Should be set at five months operating costs

2020 annual operating exp.-\$3,391,790

(6 months oper exp-\$1,695,900--2020)

General Fund Cash Balance needed \$ 1,413,246

five months operating expenses (2020)

Cash balance as of 10/31/2021 \$ 3,437,304

Within policy parameters by: \$ 2,024,058

Up \$959K YOY

Down \$40K MOM

#### General Fund Stabilization Fund-250

Cash balance as of 10/31/2021 \$ 398,366

Should be at 10% of the annual General \$ 302,000

Minimum-10% of GF Approps.

Fund Appropriations, but shall \$ 454,000

Maximum-15% of GF Revenue

not exceed 15% of G.F. revenues for the preceding year. (Ref. 222.12 Cod. Ord.)

Within policy parameter minimum by \$96,000 and within maximum by \$56,000

#### Business Enterprise Funds

##### Water Fund-026

Should be set at six months operating costs

2020 annual operating exp.-\$1,089,442

Water Fund Cash Balance needed \$ 545,000

six months operating expenses (2020)

Water Cash Balance as of 10/31/2021 \$ 2,968,492

Up \$1,083K YOY, 026 only

Within policy parameters by: \$ 2,423,492

Down \$144K MOM, 026 only

Water System Reserve Cash Bal. (036) \$ 3,545,415

Indenture requires \$300,000 minimum

Water Rate Stabil. Cash Bal. (027) \$ 304,723

Indenture requires \$300,000 minimum

Water Repl. & Impr. Cash Bal. (025) \$ 304,723

Indenture requires \$300,000 minimum

Utility Credit Memo Cash Bal. 028 \$ 22,431

Utility Accounts Credits

Water Debt Service Cash Bal. (023) \$ 653,936

\$ 7,799,720 Total Fund Balances

\$ 7,799,720

Water Debt Service Escrow

Restricted

\$ -

Bank Balance

Water Bond Fund-2013

Restricted

\$ 306,906

Bank Balance (9/30/21)

\$ 306,906

Total Restricted Bank Bal

Land sale

**025 Replacement & Improvement Fund-Transfer \$50K each December until funded at \$300K.**

Interest stays in the fund until fully funded then transfer interest to the Water Fund.

Primary purpose-purchase of equipment and system improvements.

**027 Water Rate Stabilization Fund-Transfer \$50K each December until funded at \$300K.**

Interest stays in the fund until fully funded then transfer interest to the Water Fund.

**036 Water System Reserve Fund-Transfer excess Water Fund balance annually in February.**

Interest stays in the fund. Used for debt payments and transfers.

**023 Water Debt Service-Optional balance-no requirement. Used for debt payments accounting.**  
No interest requirement.

#### **Sewer Fund-066**

Should be set at six months operating costs		2020 annual operating exp.-\$1,249,850	
Sewer Fund <b>Cash Balance</b> needed	\$ 625,000	six months operating expenses (2020)	
Cash Balance as of 10/31/2021	\$ 969,887		
<b>Within policy parameters by:</b>	\$ 344,887	Up \$29K YOY, 066 only	Very
		Up \$1K MOM, 066 only	stable
Sewer Reserve (076) Cash Balance	\$ 3,744,031		22 mos.

#### **Refuse Fund-096**

Should be set at six months operating costs		2020 annual operating exp.-\$1,127,546	
Refuse Fund <b>Cash Balance</b> needed	\$ 564,000	six months operating expenses (2020)	
Cash Balance as of 10/31/2021	\$ 560,002		
<b>Under policy parameters by:</b>	\$ (3,998)	Down \$149K YOY	Leveling
		Down \$13K MOM	stable

#### **Street Maintenance Fund-102**

Should be set at six months operating costs		2020 annual operating costs-\$440,945	
Street Fund <b>Cash Balance</b> needed	\$ 220,000	(6 months of operating expense (2020)	
Cash Balance as of 10/31/2021	\$ 2,020,667	\$1,750K BAN (June)	
<b>Within policy parameters by:</b>	\$ 1,800,667	Up \$1,607K YOY	\$473K net
		Down \$202K MOM	BANS
Mun Mtr. Veh. Lic. Fd. Cash Bal (202)	\$ 411,799		\$1,750K
Co. Mtr. Veh. Lic. Fd. Cash Bal (192)	\$ 72,724		

#### **Stormwater Enterprise Fund-166**

Should be set at six months operating costs		2020 annual operating exp.-\$161,574	
Stormwater Fund <b>Cash Balance</b> needed	\$ 81,000	six months operating expenses (2020)	
Cash Balance as of 10/31/2021	\$ 181,022		
<b>Within policy parameters by:</b>	\$ 100,022	Down \$4K YOY	
		Down \$56K MOM	

#### **Police Levy Fund-218**

Should be set at five months operating costs		2020 annual operating exp.-\$2,123,781	
Police Levy Fund <b>Cash Balance</b> needed	\$ 886,000	six months oper exp.-(\$1,063K 2020)	
Cash Balance as of 10/31/2021	\$ 1,798,039	five months operating expenses (2020)	
<b>Within policy parameters by:</b>	\$ 912,039	Up \$471K YOY	Strengthening
		Down \$155K MOM	

### **Fire Levy Fund-222**

Should be set at six months operating costs

2020 annual operating exp.-\$757,593  
six months operating expenses (2020)

Fire Fund **Cash Balance** needed \$ 379,000

Cash Balance as of 10/31/2021 \$ 1,216,741

**Within policy parameters by:** \$ 837,741

Up \$35 YOY, 222 only  
Down \$44K MOM

Adequate

Fire Levy Cap & Debt Fd. Cash Bal (223) \$ 1,224,240

### **Employee Termination Benefits Fund-890**

Should be set at:

Calculate projected payouts to  
employees as Compensated  
Absences Payable due within  
one year- from Basic Financial  
Statements Notes.

**Cash balance** needed \$ 204,834

Based upon 2020 audit

Cash Balance as of 10/31/2021 \$ 212,739

Adequate

**Within policy parameters by:** \$ 7,905

To be replenished annually through the  
Budgetary process.

**Include Governmental and Business Type balances, for the within 1 year category.**

Operating Costs:

Take out transfers, debt, and capital items.

General Fund-Keep Police 218 transfer in the balance



City of Trenton  
Summary Treasury Investment Report  
October 31, 2021

City of Trenton funds are required by law to be accounted for separately, but those funds in most cases may be banked and invested together, in order to gain efficiencies and earn volume market rate advantages. Below is a summary of the various accounts containing invested funds of the City of Trenton and the respective fund balances. Detailed monthly statements for these accounts are available in the Finance Department.

Institution	Account	Balance
First Financial	General Checking Account	\$719,741.71
First Financial	Payroll Account	\$340,900.63
First Financial	ACH Electronic Payment	\$25,946.91
First Financial	Fire Levy Funds Money Market	\$1,333,084.56
First Financial	ACH Ohio Business Gateway	\$19,435.14
First Financial	EMS Lockbox Funds	\$0.00
First Financial	Misc Electronic Payments –A.G.	\$5,127.32
First Financial	Misc ACH	\$0.00
First Financial	Community Improvement Corp.	\$10,802.18
Star Ohio	Overnight Liquid Funds	\$16,277,359.11
Star Ohio	Utility Deposit Funds	\$209,677.47
Star Ohio	Tax Increment Equivalent	\$1,995,898.72
Star Ohio	Fire Levy Funds	\$1,103,852.27
Star Ohio	Police Levy Funds	\$1,943,351.14
Star Ohio	Cash Deposits Funds	\$867,058.13
Star Ohio Plus	Overnight Liquid Funds	\$0.00
Redtree Inv. US Bank	Investment Account	\$3,796,466.49
Huntington Bank	Water Refund. Bond Fd.-'13	\$306,905.64*
Huntington Bank	Water 2013 Debt Serv. Res.	\$4.00*

The funds in the First Financial General Checking Account consist of the pooled monies of the various City Funds. This is the operating account of the City. The First Financial Payroll Account is designated for payroll only and any balance in the account consists of outstanding checks, above the \$300,000 base account fund balance. The ACH Electronic Payment account at First Financial was set up to handle electronic funds transfers. Those funds are cleared from the account on a regular basis. The Misc Electronic Payments A.G. account at First Financial was set up to handle electronic funds transfers from the Ohio Attorney General office. The Misc ACH account was set up for other electronic deposits. Segregating that activity from the main depository account provides another layer of protection for the City's bank accounts. The Fire Levy Funds Money Market account is a little higher interest earning liquid money market fund. These funds are collateralized by the bank Public Funds Collateral Pool. The ACH Ohio Business Gateway account reports all payments made through the State of Ohio Business Gateway payment system. While the Community Improvement Corporation is not an actual account of the City, it is related as a component unit and so reported for informational purposes.

The Star Ohio Overnight Liquid Account consists of pooled monies of the various City funds, and is utilized to provide liquid funds for the payment of short term obligations. The Star Ohio Plus account has been phased out by the Treasurer of State. There are enough suitable options in the market place that this fund is no longer necessary.

The Star Ohio Utility Deposit Account is designated solely for utility deposits, while the Star Ohio Tax Increment Equivalent Account is designated solely for those real estate tax monies pertaining to the Residential Improvement Districts (RIDs), established for the Route 63 Extension. The Star Ohio Fire Levy Account is designated solely for the proceeds of the Fire



Levy in excess of current liquidity needs. The Star Ohio Police Levy Account is also a designated account, solely for the proceeds of the Police Levy in excess of current liquidity needs. Finally, the Star Ohio Cash Deposits Fund account has been set up to separately hold cash deposits for security and liquidity purposes.

Redtree Investment Group is the investment advisor of the pooled monies of the various City funds which are not needed to meet short term obligations. This firm is utilized to invest City funds in higher yielding investments. The October balance was comprised largely of Certificates of Deposit (\$3,036,585.15) which are all invested within the FDIC insurance limit. The remainder in the fund was U.S. Government Agency Notes in the amount of \$732,782.40, and \$27,098.94 invested in First American Treasury Obligations Funds pending reinvestment.

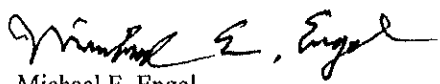
The Huntington Bank Water Accounts are designated solely for monies pertaining to the Water Plant construction project and its' financing, and are reported at cost basis. The new accounts pertain to the 2013 Water System Refunding Bonds. The 2004 bonds were defeased in December 2014 as scheduled with the 2013 refunding of those 2004 bonds. The October statements were not available in time for this report, and will be updated on the November reports.

It is the Policy of the City of Trenton to invest public funds in a manner which will assure the safety and security of these funds. The vast majority of funds listed above are invested in government securities, certificates of deposit which are within the guidelines of the Federal Depository Insurance, funds within the Public Funds Collateral Pool of the bank, or at Star Ohio, a managed fund of the Treasurer of the State of Ohio.

Liquidity is also of foremost importance in maintaining the Investment Portfolio, so that obligations and operating requirements of the City may be met in a timely, orderly fashion.

The Investment Portfolio is structured to meet the primary criteria of safety and liquidity, while also attaining a market rate of return.

Respectfully,



Michael E. Engel  
Treasurer  
City of Trenton

**Portfolio Holdings Report**  
**City of Trenton - General Funds**  
**US Bank Custodian Acct Ending x99877**  
October 31, 2021

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	Purchase Date
<b>U.S. GOVERNMENT AGENCY NOTES</b>									
100,000	3133EMUF7	Federal Farm Credit Bank 0.220% Due 09-22-23	Aaa	AA+	99,919.80	99,442.69	0.25	1.89	03-22-21
110,000	3137EAF2	Federal Home Ln Mtg 0.250% Due 12-04-23	Aaa	AA+	109,891.10	109,423.83	0.28	2.08	12-04-20
50,000	3137EAF2	Federal Home Ln Mtg 0.250% Due 12-04-23	Aaa	AA+	49,971.50	49,738.10	0.27	2.08	04-21-21
205,000	3130ALZ31	Federal Home Ln Bank 0.625% Due 10-28-24	Aaa	AAA	205,000.00	204,259.17	0.62	2.96	04-28-21
190,000	3134GXHD9	Federal Home Ln Mtg 0.700% Due 12-23-25	Aaa	AA+	190,000.00	187,687.17	0.70	4.06	12-23-20
78,000	3130ALGJ7	Federal Home Ln Bank 1.000% Due 03-23-26	Aaa	AA+	78,000.00	77,547.96	1.00	4.28	03-23-21
	Accrued Interest					753.07			
					732,782.40	728,851.99	0.56	3.05	
<b>CERTIFICATES OF DEPOSIT</b>									
246,000	7954502C8	Sallie Mae Bank, UT 2.650% Due 04-04-22			245,926.20	248,739.95	2.66	0.42	04-17-19
249,000	05368TBN0	AvldBank, CA 0.350% Due 05-31-22			248,950.20	249,368.02	0.36	0.58	05-28-20
140,000	88224PLX5	Texas Capital Bank, TX 0.250% Due 07-25-22			139,930.00	140,156.24	0.28	0.73	07-24-20
167,000	87270LCM3	TIAA FSB, FL 2.100% Due 07-29-22			167,000.00	169,518.53	2.10	0.74	03-30-20
247,000	38149MGY3	Goldman Sachs Bank USA, NY 1.900% Due 10-03-22			247,000.00	251,005.85	1.90	0.92	03-23-20
210,000	05580ASU9	BMW Bank of North America, UT 1.850% Due 10-11-22			209,632.50	213,372.39	1.91	0.94	10-18-19
205,000	29278TLZ1	Enerbank USA, UT 1.750% Due 10-25-22			204,743.75	208,189.59	1.80	0.98	10-25-19
210,000	33847E2V8	Flagstar Bank FSB, MI 1.800% Due 11-15-22			210,000.00	213,519.81	1.80	1.03	11-25-19
199,000	949495AT2	Wells Fargo Natl Bank West, NV 1.900% Due 01-30-23			198,701.50	203,091.84	1.96	1.23	01-29-20
204,000	27002YEV4	EagleBank, MD 1.650% Due 03-06-23			203,694.00	207,758.09	1.71	1.33	03-06-20
249,000	05465DAG3	Axos Bank, CA 1.600% Due 03-27-23			249,000.00	253,546.99	1.61	1.39	03-26-20
249,000	58404DHN4	Medallion Bank, UT 0.350% Due 07-20-23			249,000.00	248,785.61	0.35	1.71	07-21-20
249,000	649447UE7	NY Community Bank, NY 0.300% Due 11-09-23			248,813.25	248,040.10	0.33	2.01	11-09-20
215,000	61690UPY0	Morgan Stanley Bank, UT 1.900% Due 12-12-23			214,193.75	221,275.63	2.00	2.06	12-12-19
	Accrued Interest					6,654.50			
					3,036,585.15	3,083,023.14	1.48	1.17	
<b>MONEY MARKET FUND</b>									
	USBMMF	First American Treasury Obligations Fund			27,098.94	27,098.94	0.01		
<b>TOTAL PORTFOLIO</b>					3,796,466.49	3,838,974.07	1.30	1.52	

**Disclosures:**

RedTree's internal accounting system is used as the source of the market value of this account. Although obtained from a source believed to be reliable, we cannot guarantee its accuracy. You should review all account statements provided by the custodian and compare with the statements provided by RedTree.

Questions? Call 888.596.2293 or email [info@redtreelny.com](mailto:info@redtreelny.com)

## City of Trenton

## Statement of Cash Position with MTD Totals

From: 1/1/2021 to 10/31/2021

Funds: 011 to 900

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning	Net Revenue	Net Revenue	Net Expenses	Net Expenses	Unexpended	Encumbrance	Ending
		Balance	MTD	YTD	MTD	YTD	Balance	YTD	Balance
011	GENERAL FUND	\$2,333,233.47	\$313,164.08	\$4,432,413.28	\$352,568.53	\$3,328,342.55	\$3,437,304.20	\$253,491.70	\$3,183,812.50
013	GENERAL DEBT SERVICE FUND	\$12,640.11	\$0.00	\$45,000.00	\$0.00	\$0.00	\$57,640.11	\$0.00	\$57,640.11
023	WATER DEBT SERVICE FUND	(\$332,538.08)	\$65,800.00	\$1,059,408.37	\$0.00	\$72,934.38	\$653,935.91	\$0.00	\$653,935.91
024	WATER CONSTRUCTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
025	WATER REPLACEMENT & IMPROVEMENTS FUND	\$304,723.03	\$0.00	\$0.00	\$0.00	\$0.00	\$304,723.03	\$0.00	\$304,723.03
026	WATER REVENUE FUND	\$7,477,899.38	\$213,279.34	\$6,546,118.82	\$357,004.95	\$11,055,526.60	\$2,968,491.60	\$449,712.91	\$2,518,778.69
027	WATER RATE STABILIZATION FUND	\$304,723.03	\$0.00	\$0.00	\$0.00	\$0.00	\$304,723.03	\$0.00	\$304,723.03
028	UTILITY CREDIT MEMO FUND	\$0.00	\$3,165.18	\$22,431.46	\$0.00	\$0.00	\$22,431.46	\$0.00	\$22,431.46
036	WATER SYSTEM RESERVE FUND	\$697,929.15	\$9,496.73	\$2,849,485.86	\$0.00	\$2,000.00	\$3,545,415.01	\$0.00	\$3,545,415.01
050	UTILITY DEPOSIT TRUST FUND	\$206,675.04	\$4,813.60	\$47,941.91	\$4,875.00	\$45,671.65	\$208,945.30	\$0.00	\$208,945.30
063	SEWER DEBT SERVICE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
066	SEWER REVENUE FUND	\$948,651.26	\$160,406.95	\$2,021,050.84	\$159,102.80	\$1,999,815.07	\$969,887.03	\$168,761.78	\$801,125.25
076	SEWER RESERVE FUND	\$2,798,914.61	\$21,600.00	\$1,009,400.00	\$1,705.00	\$64,283.69	\$3,744,030.92	\$2,559.21	\$3,741,471.71
096	REFUSE REVENUE FUND	\$688,931.60	\$107,745.41	\$997,977.62	\$120,542.79	\$1,126,906.78	\$560,002.44	\$101,992.38	\$458,010.06
102	STREET MAINTENANCE & REPAIR FUND	\$449,884.16	\$56,621.48	\$2,392,959.73	\$259,206.60	\$822,176.90	\$2,020,666.99	\$1,203,152.67	\$817,514.32
106	FEMA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112	STATE HIGHWAY IMPROVEMENTS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
132	PARKS & RECREATION IMPROVEMENTS FUND	\$230,942.96	\$33,148.76	\$220,624.85	\$28,920.33	\$270,302.31	\$181,265.50	\$280,837.58	(\$99,572.08)
165	SPECIAL ASSESSMENT BOND RETIREMENT FUND	\$34,887.07	\$0.00	\$0.00	\$0.00	\$0.00	\$34,887.07	\$0.00	\$34,887.07
166	STORMWATER PHASE II FUND	\$208,694.91	\$25,206.89	\$207,643.81	\$81,544.94	\$236,316.41	\$181,022.31	\$48,921.53	\$132,100.78
192	COUNTY MOTOR	\$133,206.99	\$0.00	\$260,000.00	\$0.00	\$320,482.80	\$72,724.19	\$0.00	\$72,724.19

11/10/2021 9:45 AM

Page 1 of 3

V.3.5

## Statement of Cash Position with MTD Totals

From: 11/1/2021 to 10/31/2021

Fund , Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
202 VEHICLE LICENSE FUND	\$328,424.10	\$8,266.13	\$83,374.77	\$0.00	\$0.00	\$411,798.87	\$84,000.00	\$327,798.87
212 CITY EMPLOYEE FUND	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
218 POLICE LEVY FUND	\$1,280,895.29	\$168,144.68	\$2,604,234.45	\$322,853.71	\$2,087,090.79	\$1,798,038.95	\$192,605.06	\$1,605,433.87
222 FIRE LEVY FUND	\$979,299.42	\$74,464.38	\$1,070,144.31	\$118,276.79	\$832,702.82	\$1,216,740.91	\$112,207.81	\$1,104,533.10
223 FIRE LEVY - CAPITAL & DEBT FUND	\$1,146,964.58	\$11,250.00	\$112,500.00	\$0.00	\$35,225.00	\$1,224,239.58	\$0.00	\$1,224,239.58
224 FIRE DEPOSIT ESCROW FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 CASH BOND DEPOSIT FUND	\$242,914.00	\$0.00	\$624,168.00	\$0.00	\$500.00	\$866,582.00	\$0.00	\$866,582.00
228 COMMUNITY NIGHT OUT FUND	\$7,036.36	\$0.00	\$0.00	\$0.00	\$0.00	\$7,036.36	\$0.00	\$7,036.36
230 BICENTENNIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
234 GENERAL CAPITAL IMPROVEMENT FUND	\$63,654.16	\$0.00	\$32,500.00	\$493.00	\$12,221.14	\$83,933.02	\$3,724.00	\$80,209.02
240 LOCAL CORONAVIRUS RELIEF FUND	\$1,272.70	\$0.00	\$62,681.00	\$0.00	\$63,953.70	\$0.00	\$0.00	\$0.00
241 AMERICAN RESCUE PLAN ACT OF 2021 FUND	\$0.00	\$0.00	\$688,266.84	\$0.00	\$0.00	\$688,266.84	\$0.00	\$688,266.84
250 GENERAL FUND STABILIZATION RESERVE FUND	\$398,366.48	\$0.00	\$0.00	\$0.00	\$0.00	\$398,366.48	\$0.00	\$398,366.48
251 PROPERTY REHABILITATION FUND	\$30,058.99	\$0.00	\$93,902.00	\$0.00	\$0.00	\$123,960.99	\$0.00	\$123,960.99
252 MAYORS COURT CAPITAL IMPROVEMENTS FUND	\$20,161.38	\$217.00	\$1,798.00	\$0.00	\$0.00	\$21,959.38	\$0.00	\$21,959.38
253 TAX INCREMENT EQUIVALENT FUND	\$1,683,197.10	\$129.45	\$398,400.26	\$119,269.41	\$119,269.41	\$1,962,327.95	\$275.00	\$1,962,052.95
254 MUNICIPAL BUILDING PROJECT FUND	\$274.18	\$0.00	\$0.00	\$0.00	\$0.00	\$274.18	\$0.00	\$274.18
260 CAP. PUTS: W. MADISON RD IMPROVEMENTS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262 CDBG SR 73 HANDSIDEWALKS PROJECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264 SR 73 REPAVING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
402 LAW ENFORCEMENT TRUST FUND	\$20,853.96	\$0.00	\$2,625.75	\$500.00	\$4,119.90	\$19,359.81	\$4,047.55	\$15,312.26
422 DRUG LAW ENFORCEMENT FUND	\$5,008.37	\$0.00	\$0.00	\$0.00	\$0.00	\$5,008.37	\$0.00	\$5,008.37
432 FEDERAL ASSET FORFEITURE FUND	\$0.00	\$0.00	\$2,275.00	\$0.00	\$0.00	\$2,275.00	\$0.00	\$2,275.00

# Statement of Cash Position with MTD Totals

From: 1/1/21 to 10/31/2021

Fund : Description	Beginning Balance		Net Revenue MTD		Net Revenue YTD		Net Expenses MTD		Net Expenses YTD		Unexpended Balance		Encumbrance YTD		Ending Balance	
442 LAW ENFORCEMENT & EDUCATION FUND	\$190.43		\$875.00		\$1,220.00		\$0.00		\$175.00		\$1,235.43		\$0.00		\$1,235.43	
452 C O P S F A S T PROGRAM FUND	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
518 UNCLAIMED MONEYS- TRUST FUND	\$3,928.34		\$0.00		\$410.84		\$0.00		\$497.37		\$3,841.81		\$0.00		\$3,841.81	
880 EMPLOYEE TERMINATION BENEFITS FUND	\$182,738.95		\$0.00		\$30,000.00		\$0.00		\$0.00		\$212,738.95		\$0.00		\$212,738.95	
900 INVESTMENT ACCOUNT FUND	\$0.58		\$10,609.29		\$50,431.58		\$10,609.00		\$50,431.69		\$0.47		\$0.00		\$0.47	
Grand Total:	\$22,895,138.06		\$1,288,404.35		\$27,971,389.35		\$1,937,472.85		\$22,549,945.96		\$28,316,581.45		\$2,906,289.20		\$25,410,292.25	

SP 10/31/21





## City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Michael E. Engel, Treasurer

Agenda Item: Then and Now Motion for Bricker and Eckler.

<b>Ordinance/Resolution/Motion</b> <i>Motion</i>	1 <sup>st</sup> Reading Date:	<b>Strategic Goals</b>
	2 <sup>nd</sup> Reading Date:	Connected Community
	3 <sup>rd</sup> Reading Date:	Economic Vitality
	Motion Date: November 18, 2021	Operational Excellence
	Ordinance Date:	Strong & Secure Neighborhood
<b>Contract</b>	Public Hearing Date:	<b>General Operations</b>
	Contract Required: No	Additional Document(s)
		Attached:
<b>Fiscal Impact</b>	Budgeted: No	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Expenditure: \$9,944.50	
	Source Funds: Various	

### Policy Issue

Does City Council wish to adopt: Compliance Motion.

### Policy Alternative

City Council can choose to not approve: Legal services are an important and necessary part of administering various aspects of local government.

### Staff Recommendation

Staff recommends that Council receive this report and adopt the necessary legislation.

### Statutory/Policy Authority

- **ORC and Ordinances of the City of Trenton**

### Fiscal Impact Summary

The cost of \$9,944.50 is to be charged to the General Fund, Water Fund, Sewer Fund, and Refuse Fund.

### Background Information

A procedure has been put into place by the State of Ohio to bring into compliance circumstances when the Invoice is dated prior to the Purchase Order on a purchase transaction. Amounts of \$3,000 or more are required to be brought to City Council for legislative action.

### Attached Information

- Copy of Invoice remittance document.

## MOTION

**A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR VARIOUS LEGAL SERVICES, FOR THE MONTH OF SEPTEMBER, PAYABLE TO BRICKER & ECKLER LLP, AT A COST OF \$9,944.50 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.**

Motioned by \_\_\_\_\_ authorizing the City Manager to pay for various legal services, for the month of September, payable to Bricker & Eckler LLP, at a cost of \$9,944.50 and further authorizing the Treasurer to approve the Then and Now Certificate related thereto in compliance with and pursuant to Ohio Revised Code Section 5705.41(D) and City of Trenton Resolution No. 09-2012. The cost of \$9,944.50 will be charged to the General Fund, Water Fund, Sewer Fund, and Refuse Fund.

Seconded by: \_\_\_\_\_

Upon Roll Call, the Vote Resulted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

## CERTIFICATION

I, the undersigned Clerk of Council, hereby certify that the above motion is a true and correct copy as passed by the Council of the City of Trenton on the \_\_\_\_ day of \_\_\_\_\_, 2021 and at least a majority of the elected voted in the affirmative on said motion.

\_\_\_\_\_  
Clerk of Council



100 South Third Street  
Columbus, Ohio 43215-4291  
Phone 614.227.2300  
Fax 614.227.2390  
[www.bricker.com](http://www.bricker.com)

EMPLOYER ID NUMBER 31-4359739

CLIENT ID: 018860  
E DATE: October 28, 2021  
INVOICE NO.: 793396

## INVOICE SUMMARY

Inv. 60-28

Invoice Date: 10/28/21

<u>Matter ID</u>	<u>Matter Amount</u>
185955	\$ 9,944.50

**Previous Balance Outstanding:** \$ 0.00

**PAYMENT DUE UPON RECEIPT**

hereby certify that the amount required for this payment to meet the contract, obligation, payment or expenditure, or the time cost of such contract or obligation, was included for such purpose and was in the hands of the collector, the credit of the receiver, or the place of payment, obligations or encumbrances, ORC Section 37C.1-1.

Out to pay @ \$9944.50 11/8/21 MGE 11-10-2021  
Treasurer, City of Trenton Date

**Please Remit Payment To:**

Via Wire/ACH

The Huntington National Bank  
41 S. High St., Columbus, OH 43215  
ABA Routing: 044000024  
Account: 01893564134  
Remittance Email: [paymentinfo@bricker.com](mailto:paymentinfo@bricker.com)

If you have any questions regarding this invoice, please contact either Heather Wiley at 614-227-8888 [AccountsReceivable@bricker.com](mailto:AccountsReceivable@bricker.com) or the responsible attorney for this matter.

We greatly value your business. If you have any concerns, compliments, or feedback about the level of service and responsiveness you received, please contact Jim Flynn at 614-227-8855 or [jflynn@bricker.com](mailto:jflynn@bricker.com).

## City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Michael E. Engel, Treasurer

Agenda Item: To establish a full time Finance and Tax Accountant 1 position within the Finance Department.

<b>Ordinance/Resolution/Motion</b> Ordinance	1 <sup>st</sup> Reading Date: 11/4/2021 2 <sup>nd</sup> Reading Date: 11/18/2021 3 <sup>rd</sup> Reading Date: 12/2/2021 Motion Date: Resolution Date: Public Hearing Date:	<b>Strategic Goals</b> Connected Community Economic Vitality Operation Excellence Strong & Secure Neighbor General Operations
<b>Contract</b>	Contract Required: No	Additional Document(s) Attached:
<b>Fiscal Impact</b>	Budgeted: Tentatively for 2022	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Expenditure: \$53,250-\$72,850	
	Source Funds: Various	

### Policy Issue

Does City Council wish to adopt?: This position is needed for the efficient operation of the Finance Department and Tax Division therein.

### Policy Alternative

City Council can choose to not approve: It would be advantageous for the City create and fill this position.

### Staff Recommendation

Staff recommends that Council receive this report and adopt the necessary legislation.

### Statutory/Policy Authority

- ORC and Ordinances of the City of Trenton

### Fiscal Impact Summary

The range on the annual salary for this position is recommended to be \$53,250-\$72,850. The funding would be split between Finance, Tax, Water, Sewer, and Refuse.

### Background Information

As the City and the City organization have grown steadily the last 25-30 years, the Finance Department has not. The work volume has grown to the point where additional help is needed in order to keep up with the demand requirements.

- Generally accepted accounting principles (GAAP).
- Professional level accounting, information technology concepts and methods, and budgetary principles and practices.
- Analysis of complex financial statements and reports.
- Computer systems and applications related to accounting.
- Operation of a personal computer and complex spreadsheet programs.
- Research and analytical techniques, principles, and practices.
- Financial analysis and projection techniques.
- Information technology applications to accounting and auditing functions.
- Preparation of financial statements and comprehensive accounting reports.
- Cost of service and rate design principles.
- Modern office practices, methods, procedures, and equipment.
- Record-keeping principles, procedures, and techniques; including adequate documentation.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.
- Public speaking techniques.

**Skills and Abilities to:**

- Maintain accurate financial and statistical records.
- Verify, balance, and adjust accounts.
- Process and record accounting transactions accurately.
- Prepare and analyze comprehensive accounting reports.
- Utilize accounting and budgetary practices and terminology applicable to City accounting.
- Maintain current knowledge of program rules, regulations, requirements, and restrictions. Perform a variety of professional accounting duties including financial analyses, forecasts, and benchmarking.
- Analyze and maintain complex financial systems.
- Analyze and prepare a variety of complex records, reports, and other financial documents, including comprehensive accounting reports.
- Prepare special reports and projects as assigned.
- Learn, read, interpret, apply, and explain codes, rules, regulations, policies, and procedures.
- Work confidentially with discretion.
- Analyze situations accurately and adopt an effective course of action.
- Proficiently operate a personal computer to enter data, maintain records, and generate reports.
- Train and provide work direction to others.
- Provide technical expertise and information regarding accounting principles, practices, and policies.
- Develop, modify, and recommend improvements in existing accounting procedures and introduce new procedures to expedite system.
- Communicate effectively both orally and in writing; comprehend and use English effectively including producing all forms of communication in a clear, concise and understandable manner to intended audiences.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; work independently with little or no direction, set priorities, and meet critical time deadlines.
- Operate modern office equipment including personal computer equipment using standard or customized software application programs appropriate to assigned tasks.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.
- Excellent oral and written communication and interpersonal skills that demonstrate tact, patience, and courtesy;
- Additional requirements include ability to display good judgement, be a team player, and maintain confidentiality;



<b>Classification Title</b>	Finance and Tax Accountant I
<b>Classification</b>	Un-Classified
<b>FLSA STATUS</b>	Non-Exempt
<b>Full-Time/Part-Time</b>	Full-Time
<b>Adopted</b>	
<b>Revised</b>	
<b>Probationary Period</b>	One (1) Year

### **General Description**

Under the supervision of the Treasurer, the Finance & Tax Accountant I is responsible for various Finance and Tax related tasks and special projects as assigned. This position will assist the Finance Director with fund record keeping and compliance as well as assist the Tax Commissioner with auditing of tax returns, maintenance of tax records, and monitoring compliance issues. The nature of the work performed by the Finance Department requires that an employee in this classification establish and maintain close cooperative working relationships with supervisory personnel in other departments and the general public.

### **Job Duties**

- Assist with set up, compilation, and maintenance of all fund revenue accounts
- Responsible for preparation of monthly financial statements and annual reports
- Assist with oversight of the City's accounting and financial computer systems
- Responsible for preparation for and serve as liaison to the IPA and State Auditors during annual audits
- Assist with maintenance of debt amortization schedules and administration of timely payments
- Responsible for maintenance of inventory of City properties, vehicles, and marine equipment
- Assist with annual City budget and Tax Budget preparation
- Assist with collection, investment, and disbursement of all municipal funds
- Responsible for oversight of accounts payable and accounts receivable functions
- Perform monthly bank reconciliations
- Assist with compilation of and submission of monthly, quarterly, and annual payroll reports to federal, state, and local taxing and pension agencies
- Responsible for preparation of annual W-2 and 1099 forms
- Responsible for response to unemployment claims, and Workers' Compensation account management
- Responsible for file maintenance of vendor 1099 status
- Investigate, identify, and initiate collection proceedings of delinquent income tax accounts, both business and residential
- Work with delinquent tax accounts to set up appropriate payment plans and schedules
- Provide explanation of the City's tax code and policies.
- Perform yearly reconciliations for business accounts with W1 and W3 forms.
- Audit tax returns and enforce compliance with filing requirements for residents and businesses
- Investigate and resolve taxpayer problems and complaints; assure proper level of customer services
- Perform special Finance and/or Tax projects and analysis as assigned
- Perform other related work as required

### **Essential Skills, Knowledge, Abilities**

Knowledge of:

- Applicable federal, state, and local laws, rules, codes, and regulations related to assigned activities.
- Laws, rules, and regulations related to municipal accounting.
- City organization, operations, policies, and objectives.



## **Position Description**

### **Finance and Tax Accountant I**

- Knowledge of computers and proficiency with computer software, such as Outlook, Word and Excel; familiarity with SSI VIP Accounting and/or MITS Tax software system a plus;
- Must possess the essential judgement to exercise broad discretion;
- Strong organizational and analytical skills;

#### **Minimum Qualifications**

- Possession of a valid state driver's license.
- Must be bondable;
- Graduation from a college or university of recognized standing with a Bachelor's Degree in Accounting, Finance, Business Administration or related field;
- Three (3) years and work experience in Finance or Taxation;

#### **Preferred Qualifications**

- Three (3) years work experience in municipal finance and federal tax rules and regulations;

#### **Physical/Mental Abilities and Work Environment**

- Physical Requirements Rarely: Climbing stairs, climbing ladders, squatting, crawling, and lifting (0lbs – over 100lbs);
- Physical Requirements Occasionally: Color distinction, standing, walking, pushing/pulling, and reaching overhead;
- Physical Requirements Frequently: Repetitive hand motions, grasping, holding, finger dexterity, writing, hand-eye coordination, visual inspection, sitting, and bending over;
- Physical Requirements Constantly: Reading, hearing, and talking;
- Work Environment: Rarely – Driving car/truck, driving mower/forklift, night/dark, extreme noise levels, extreme temperatures, outside, dust, fumes, chemicals, gases, exposure to hazardous conditions, use of respirator, electrical hazards, and acidic harsh or oily substances;
- Work Environment: Frequently – Inside, and office setting.

**ORDINANCE NO. \_\_\_\_-2021**

**AN ORDINANCE ESTABLISHING A FULL TIME FINANCE AND TAX ACCOUNTANT 1 POSITION WITHIN THE FINANCE DEPARTMENT, AND COMPENSATION RATES FOR THAT POSITION, TO BE ADDED TO THE CLASSIFICATION AND WAGE PLAN, AND DECLARING AN EMERGENCY.**

**WHEREAS**, this ordinance is necessary to establish a certain full time position and compensation for that position to supplement existing positions and compensation rates within the Finance Department, of the City of Trenton, Ohio; and

**WHEREAS**, this position will be unclassified and exempt; and

**WHEREAS**, the full time position of Finance and Tax Accountant 1 is necessary for the efficient operation of the Finance Department and Tax Division therein; and

**WHEREAS**, it has become necessary to amend the Classification and Wage Plan of the City of Trenton, Ohio to properly reflect this change; and

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TRENTON, OHIO:**

**SECTION 1:** In addition to those positions already established within the Trenton City Classification and Wage Plan by prior legislation, there is hereby established the following pay range for this position within the Finance Department of the City of Trenton, Ohio:

**POSITION TITLE**

Finance and Tax Accountant 1

<u>Annual Range</u>		<u>Hourly Step Range</u>					
<u>Annual Minimum</u>	<u>Annual Maximum</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
\$53,250	\$72,850	25.60	27.48	29.36	31.24	33.12	35.02

**SECTION 2:** This position shall be full-time, and subject to all City Ordinances pertaining to employment and benefits, subject to any differences defined in this ordinance.

**SECTION 3:** This position shall be appointed by the Treasurer, as with other positions within the Finance Department.

**SECTION 4:** That this ordinance is hereby declared to be an emergency measure and shall be in full force and effective immediately upon its passage by City Council for the reason that it provides for the immediate preservation of the public health, safety, and general welfare of the City of Trenton, Ohio.

PASSED \_\_\_\_\_  
AYES \_\_\_\_\_ NAYS \_\_\_\_\_  
ABSENT \_\_\_\_\_  
First Reading \_\_\_\_\_  
Second Reading \_\_\_\_\_  
Third Reading \_\_\_\_\_

Calvin Woodrey \_\_\_\_\_  
Mayor  
Rules Suspended  
AYES \_\_\_\_\_ NAYS \_\_\_\_\_  
ABSENT \_\_\_\_\_

ATTEST:

Laura Daley \_\_\_\_\_  
Clerk of Council

### CERTIFICATE

I, the undersigned Clerk of Council, hereby certify that the above Ordinance is a true and correct copy as passed by the Council of the City of Trenton on the \_\_\_\_\_ day of \_\_\_\_\_, 2021 and that at least a majority of the elected members voted in the affirmative on said motion.

\_\_\_\_\_  
Clerk of Council

## City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Marcos Nichols, City Manager

Agenda Item: A resolution offering certain incentives to Kam Land Co., LLC, for the development of Real Property located within the City of Trenton, Ohio, and declaring an emergency.

<b>Ordinance/Resolution/Motion</b> <i>Resolution</i>	1 <sup>st</sup> Reading Date: 11-18-2021	
	2 <sup>nd</sup> Reading Date: 11-18-2021	
	3 <sup>rd</sup> Reading Date: 11-18-2021	
	Motion Date:	
	Resolution Date: 11-18-2021	
<b>Contract</b>	Public Hearing Date:	
	Contract Required: N/A	Additional Document(s) Attached:
	Budgeted: N/A	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Expenditure: \$0.00	
	Source Funds:	

### Policy Issue

Does City Council wish to adopt a Resolution that will waive 30% of the water/sewer connection fees to Shape Corp.?

### Policy Alternative

City Council can choose to not approve the resolution, and which would charge Shape Corp., the full amount for water/sewer connection fees. City Council can choose to amend the language to change the amount.

### Staff Recommendation

Staff recommends that Council receive this report and adopt the necessary Resolution to waive up to 30% of the water/sewer connection fees.

### Statutory/Policy Authority

- Article III, Legislative Action, of the Charter of the City of Trenton.

### Fiscal Impact Summary

In September, the Water Fund received \$160,000 for water connection fees from Shape Corporation and \$32,000 for the Sewer Fund from Shape Corporation for sewer tap-in fees. This incentive, as proposed would result in a reimbursement to Shape Corporation of \$48,000 from the Water Fund and \$9,600 from the Sewer Fund. The fiscal impact would be tolerable for each of these Enterprise Funds.

### Background Information

Through various conversations with Shape Corp., there were always discussions regarding a local incentive for Shape Corp. Shape Corp., has requested a reduction of 30% of the water/sewer connection fees as part of their overall incentive package.

### Attached Information

- N/A

RESOLUTION NO. \_\_\_\_\_ - 2021

**A RESOLUTION OFFERING CERTAIN INCENTIVES TO KAM LAND CO., LLC,  
FOR THE DEVELOPMENT OF REAL PROPERTY LOCATED WITHIN THE CITY  
OF TRENTON, OHIO, AND DECLARING AN EMERGENCY**

**WHEREAS**, on or about April 29, 2021, KAM LAND CO., LLC, a Michigan limited liability company (hereinafter referred to as "Developer") entered a contract to purchase a certain parcel of real property from the City of Trenton, Ohio (hereinafter referred to as the "City") known as Butler County, Ohio Auditor Parcel No. R8000-060-000-009 and containing approximately 50.742 acres (hereinafter referred to as the "Parcel") that Developer intends to develop as an approximately 360,000 sq. foot commercial manufacturing facility (hereinafter referred to as the "Project"); and

**WHEREAS**, the City desires to encourage commercial development and provide for the creation of employment opportunities within the City; and

**WHEREAS**, in furtherance of such desire and as an incentive for the Developer to purchase and complete the Project as contemplated, the City has agreed to provide Developer certain application, permit, impact, connection and tap-in fee discounts and/or waivers for the Project (hereinafter referred to as "Incentives") that are subject to and commensurate with the City's review of the total scope of the Project and Developer's investment therein; and

**WHEREAS**, Developer has completed the purchase of the Property, received title to the Property on or about July 13, 2021, and has begun construction to develop the Property as contemplated; and

**WHEREAS**, Developer and the City have mutually agreed to the scope of Incentives, which are limited solely to a discount and/or waiver of an amount not to exceed thirty percent (30%) of the water and sewer connection fees attributable to the Project and as calculated pursuant to Section 205.03 of the Codified Ordinances of the City of Trenton, Ohio; and

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TRENTON, OHIO:**

**Section 1:** The City of Trenton, Ohio, hereby discounts and/or waives an amount not to exceed thirty percent (30%) of water and sewer connection fees attributable to the Project, as calculated pursuant to Section 205.03 of the Codified Ordinances of the City of Trenton, Ohio, and which discount and/or waiver in its entirety equals fifty-seven thousand, six hundred dollars (\$57,600.00); and

**Section 2:** To the extent Developer has deposited water and sewer and connection fees attributable to the Project with the City that exceed the final amount of said fees owed as calculated pursuant to the discount and/or waiver set forth in Section 1 above, the City is hereby authorized to reimburse or refund the Developer any excess water and sewer connection fees Developer has deposited with the City; and

**Section 3:** This Resolution, being necessary for the safety and welfare of the Citizens of Trenton, Ohio, shall take effect immediately upon its passage by Council.

Passed November 18, 2021  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
Absent \_\_\_\_\_  
First Reading \_\_\_\_\_  
Second Reading \_\_\_\_\_  
Third Reading \_\_\_\_\_

Calvin Woodrey /s/ \_\_\_\_\_  
Mayor  
Rules Suspended November 18, 2021  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
Absent \_\_\_\_\_

ATTEST:

Laura Daley/s/ \_\_\_\_\_  
CLERK OF COUNCIL

#### CERTIFICATION

I, the undersigned Clerk of Council for the City of Trenton, Ohio, Ohio, hereby certify that the foregoing Resolution No. \_\_\_\_\_ is a true and correct copy as passed by the Council of the City of Trenton, Ohio on the 18th day of November, 2021 and that at least two-thirds of the elected members voted in the affirmative on said motion.

\_\_\_\_\_  
Clerk of Council



## City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: James Foster, Economic Development Director

Agenda Item: Resolution authorizing the application of CDBG funding

<b>Ordinance/Resolution/Motion</b> <i>Resolution</i>	1 <sup>st</sup> Reading Date: 11/18/2021 2 <sup>nd</sup> Reading Date: 3 <sup>rd</sup> Reading Date: Motion Date: Resolution Date: 11/18/2021 Public Hearing Date:	<b>Strategic Goals</b> Connected Community  Strong & Secure Neighborhoods
<b>Contract</b>	Contract Required: NO	Additional Document(s) Attached:
<b>Fiscal Impact</b>	Budgeted: N/A Expenditure: \$ Source Funds:	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>

### Policy Issue

Does City Council wish to adopt this Resolution authorizing the City Manager to apply for CDBG funds to allow the construction of a sidewalk between the library and Tamarind Square?

### Policy Alternative

City Council can choose to not approve the Resolution and the application will not be made.

### Recommendation

Staff recommends that Council receive this report and adopt the necessary Resolution.

### Statutory/Policy Authority

- Article III, Legislative Action, of the Charter of the City of Trenton.

### Fiscal Impact Summary

This should be able to be funded without any City money.

### Background Information

Allow a sidewalk to be constructed between the library and Tamarind Square, entirely on private property.

### Attached Information

- N/A



**RESOLUTION NO -2021**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT  
AN APPLICATION TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM, AND TO EXECUTE CONTRACTS AS REQUIRED, AND  
DECLARING AN EMERGENCY**

**WHEREAS**, the Community Development Block Grant Program provides financial assistance to political subdivisions for capital improvements to public infrastructure; and

**WHEREAS**, the City of Trenton is planning to assist with a sidewalk connection from the Trenton Midpointe Library branch to the Tamarind square elderly housing complex; and

**WHEREAS**, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the CDBG programs.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE  
CITY OF TRENTON, OHIO:

**SECTION 1.** The City Manager is hereby authorized to apply to the CDBG Program for funds as described above.

**SECTION 2.** The City Manager is further authorized to enter into any agreement as may be necessary and appropriate for obtaining this financial assistance.

**SECTION 3.** This Resolution is declared to be an emergency measure for the purpose of completing the refurbishment as quickly as possible in order to provide for financial assistance for capital improvements to public infrastructure, by preserving and protecting the health, safety and welfare of the citizens of Trenton. This resolution is therefore declared to be an emergency measure and shall be in full force and effective immediately upon its adoption.

PASSED 11/18/2021

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

First Reading 11/18/2018

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

Calvin G. Woodrey/s/ \_\_\_\_\_

Mayor

Rules Suspended 11/18/2021

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

ATTEST:

Laura Daley/s/ \_\_\_\_\_

Clerk of Council

## City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Planning and Zoning-Bill Jones

Agenda Item: Release Performance and Maintenance Bonds, Accept new Maintenance Bond, Centennial Section 3B.

<b>Ordinance/Resolution/Motion</b> <i>Resolution</i>	1 <sup>st</sup> Reading Date: 11-18-2021 2 <sup>nd</sup> Reading Date: 3 <sup>rd</sup> Reading Date: Motion Date: Resolution Date: 11-18-2021 Public Hearing Date:	
<b>Contract</b>	Contract Required: No	Additional Document(s) Attached:
<b>Fiscal Impact</b>	Budgeted: NO	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Expenditure: NONE	
	Source Funds: NONE	

### Policy Issue

Cristo Homes have met the requirements to release an existing performance bond, put into place a one year maintenance bond for the items released on the performance bond. They also have an existing maintenance bond that is completed and needs to be released and the improvements accepted by Council for public maintenance.

### Policy Alternative

None.

### Staff Recommendation

Staff has reviewed all items contained in the existing bonds and the Service Department has accepted the construction items as complete. Staff recommends that the performance bond be released and replaced by a maintenance bond and the current maintenance bond be released.

### Statutory/Policy Authority

- Part Twelve – Planning and Zoning Code
- 1212.11 and 1212.12

### Fiscal Impact Summary

There is no fiscal impact on the City except for accepting the streets for City upkeep.

### Background Information

None.

### Attached Information

- Proposed Resolution



Staff Report  
November 18, 2021

- Exhibit A- 11-04-19 Bond Calculation Sheet 5
- Exhibit B- Performance Bond 800036002
- Exhibit C-New Maintenance Bond 800115436
- Exhibit D-Maintenance Bond 800036003 to be released

**RESOLUTION \_\_-2021**

**A RESOLUTION TO CANCEL A PERFORMANCE BOND, TO  
CANCELO A MAINTENANCE BOND AND ACCEPT A NEW ONE YEAR  
MAINTENANCE BOND FOR CENTENNIAL RUN SECTION THREE  
AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Zoning Administrator has completed the necessary review and inspections of improvements to Centennial run Section 3 as bonded under the Atlantic Specialty Insurance Company Performance surety, bond number 800036027, in the amount of \$5,227.78 (Five Thousand, Two Hundred Twenty-Seven dollars and Seventy-Eight cents), and that all terms and conditions have been met and accepted for such improvements under said bond; and

**WHEREAS**, the Zoning Administrator has completed the necessary review and inspections of improvements to Centennial run Section 3 as bonded under the Atlantic Specialty Insurance Company Maintenance surety, bond number 800036026, in the amount of \$7,056.65 (Seven Thousand, Fifty-Six dollars and Sixty-Five cents), and that all terms and conditions have been met and accepted for such improvements under said bond.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TRENTON, STATE OF OHIO:**

- Section 1:** That all improvements contained in the Atlantic Specialty Insurance Company Performance surety, bond number 800036027, in the amount of \$5,227.78 (Five Thousand, Two Hundred Twenty-Seven dollars and Seventy-Eight cents) for Centennial Run Section 3, as calculated on the 02-06-2020 Bond Calculation sheet and set forth in Exhibit A, attached hereto and, by reference, made a part hereof, have been completed, inspected with specificity to the provided as-build drawings, and accepted by the City of Trenton, Ohio; and,
- Section 2:** In accordance with Section 1212.11 of the Code of Ordinances of the City of Trenton, Ohio, City Council shall release the Atlantic Specialty Insurance Company Performance surety, bond number 800036027, for Centennial Run Section 3, as set forth in Exhibit B, attached hereto and, by reference, made a part hereof; and,
- Section 3:** In accordance with Section 1212.11 of the Code of Ordinances of the City of Trenton, Ohio, City Council shall accept a one year Maintenance surety by the Atlantic Specialty Insurance Company, bond number 800115437, in the amount of \$435.65 (Four Hundred Thirty-Five dollars and Sixty-Five cents) for Centennial Run Section 3 bonding completed work as indicated on Bond Calculation Sheet 2, as set forth in Exhibit C, attached hereto and, by reference, made a part hereof; and,
- Section 4:** That all improvements contained in the Atlantic Specialty Insurance Company Maintenance surety, bond number 800036026, in the amount of \$7,056.65

(Seven Thousand, Fifty-Six dollars and Sixty-Five cents) for Centennial Run Section 3, as set forth in Exhibit D attached hereto and, by reference, made a part hereof, have been completed according to all standards and specifications on file with the Service Director and to his satisfaction; and

**Section 5:** In accordance with Section 1212.12 of the Code of Ordinances of the City of Trenton, Ohio, City Council shall release the Atlantic Specialty Insurance Company Maintenance surety, bond number 800036026, for Centennial Run Section 3, and accept the public improvements under said bond for public maintenance; and,

**Section 6:** That this Resolution, being necessary for the safety and welfare of the Citizens of Trenton, Ohio, shall take effect immediately upon its passage by Council.

**Passed** November 18, 2021  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
Absent \_\_\_\_\_  
First Reading \_\_\_\_\_  
Second Reading \_\_\_\_\_  
Third Reading \_\_\_\_\_

Calvin Woodrey /s/ \_\_\_\_\_  
Mayor  
Rules Suspended November 18, 2021  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
Absent \_\_\_\_\_

ATTEST:

Laura Daley/s/ \_\_\_\_\_  
CLERK OF COUNCIL

### CERTIFICATION

I, the undersigned Clerk of Council for the City of Trenton, Ohio, Ohio, hereby certify that the foregoing Resolution No. \_\_\_\_\_ is a true and correct copy as passed by the Council of the City of Trenton, Ohio on the 18th day of November, 2021 and that at least two-thirds of the elected members voted in the affirmative on said motion.

\_\_\_\_\_  
Clerk of Council

10/1/2018

	Amount Bid	Performance Bond	Maintenance Bond
<b>001 EXCAVATION</b>			
100 Mobilization	\$ 2,007.00		
104 Mow Site	\$ 1,280.00		
106 Strip 6" Topsoil & stockpile	\$ 7,804.50		
108 Excavation & Compaction	\$ 31,856.72		
112 Rough Grade Site	\$ 7,325.92		
114 Fine Grade Compact for pavement and common walk area	\$ 3,666.30		
116 Grade swale, re-seed backfil curb	\$ 8,240.10		
TOTALS	\$ 62,180.54	\$ -	\$ -
<b>002 ROADWAY</b>			
200 6" base course asphalt	\$ 85,789.48		
202 1 1/2" #402 Leveling Course	\$ 26,157.56		
204 1 1/2" #404 Surface Course	\$ 30,318.99		\$ 30,318.99
206 Roll Curb & Gutter	\$ 39,355.68		
208 Clean Asphalt prior to surface ct	\$ 3,429.75		
210 Electric Cross-over 4" PVC	\$ 3,768.00		
212 Electric Cross-over 4 & 6" PVC	\$ 2,202.00		
214 Concrete walk & HC Ramps	\$ 40,104.00	\$ 3,606.48	\$ 36,497.52
214 Hndicap ramps 6 @ \$750.00	\$ 4,500.00	\$ 750.00	\$ 3,750.00
216 Street/stop signs 5 @ 369.17	\$ 1,845.85		
TOTALS	\$ 237,471.31	\$ 4,356.48	\$ 70,566.51
<b>003 DRAINAGE</b>			
300 12" Storm sewer, HDPE	\$ 5,929.14		
302 15" Storm Sewer, HDPE	\$ 5,075.84		
304 Curb Inlet CB 4 Double Grate	\$ 9,593.16		
306 CB-2-2A W/window (#17)	\$ 1,004.80		
308 Drywell Inlets	\$ 44,059.68		
310 4" Sump Collector	\$ 8,798.35		
312 6" Sump Collector	\$ 2,953.90		
TOTALS	\$ 77,414.87	\$ -	\$ -
<b>004 SANITARY</b>			
400 Tie into existing sanitary manhole	\$ 3,494.80		
402 8" PVC SDR-35 Sanitary Sewer	\$ 39,433.50		
404 6" Sanitary lateral	\$ 34,096.15		
406 48" Sanitary Manhole	\$ 17,971.87		
408 8"x6" Wye	\$ 6,365.40		
410 8"x6" Inserta-Tee lateral connect	\$ 854.34		
412 Adjust exst manhole to grade	\$ 913.87		
TOTALS	\$ 103,129.93	\$ -	\$ -

EXHIBIT A

005 WATER	Amount Bid	Performance Bond	Maintenance Bond
500 Connect to existing 12" Main	\$ 812.70		
502 12" DI CL 35 Watermain	\$ 69,990.57		
504 12" gate valve and box	\$ 11,028.10		
506 12"x8" Tee MJ	\$ 1,328.68		
508 12"x6" hydrant tee	\$ 653.34		
510 12"x6" Reducer	\$ 398.50		
512 12"x45" MJ Bend	\$ 1,019.20		
514 8" DI CL53 watermain	\$ 18,724.86		
516 8"x6" hydrant tee	\$ 1,001.24		
518 8"x6" reducer	\$ 656.20		
520 Gate Valve & Box	\$ 3,047.16		
522 Bate Valve & Box	\$ 3,333.36		
524 Fire Hydrant 6"x9" anchor pipe	\$ 1,852.20		
526 Fire Hydrant 6"x13" anchor pipe	\$ 637.35		
528 Fire hydrant (no storz connection)	\$ 8,634.54		
530 Fire hydrant temp no storz	\$ 8,634.54		
532 Thrust blocking	\$ 819.98		
534 3/4" corp stop	\$ 4,197.60		
536 3/4 type K Copper water service	\$ 16,783.08		
538 3/4" curb stop and curb box	\$ 6,732.00		
540 Purity station	\$ 1,086.94		
TOTALS	\$ 161,372.14	\$ -	\$ -

EROSION CONTROL

600 Construction Entrance	\$ 2,100.10		
602 NPDES Inspection	\$ 420.00		
606 Basin Inlet protection	\$ 784.55		
608 Drywell Injection dome	\$ 983.70		
610 Seed and mulch-34,428 SY @\$ .20	\$ 6,885.60		
TOTALS	\$ 11,173.95	\$ -	\$ -

UTILITIES

Duke Joint Trench	\$ 5,160.00	*	
Street Lights	\$ 13,299.00	*	
	\$ 18,459.00		\$ -

	Amount Bid	Performance Bond	Maintenance Bond
Total bid as written	\$ 671,201.74		
Less \$21,153.00 upcharge	\$ (21,153.00)		
Total bid accepted	\$ 650,048.74	\$ 4,356.48	\$ 70,566.51
Cash bond amounts due		\$ 6,534.72	\$ 10,584.98
Guarantee bond amounts due		\$ 5,227.78	\$ 7,056.65
Line of Credit		\$ 6,534.72	\$ 10,584.98

CALCULATIONS FOR UNFINISHED ITEMS FOR BOND CALC SHEET  
FOR BOND REDUCTION REQUEST COUNCIL 02-06-20

Item	Street	add	lot	Lf	Sf	cost	total
Walk	Gov	308	4671	60.27	241.08	\$ 3.00	\$ 723.24
Walk	Gov	310	4672	60.27	241.08	\$ 3.00	\$ 723.24
Walk	Gov	314	4674	60	240.00	\$ 3.00	\$ 720.00
Walk	Gov	318	4676	60	240.00	\$ 3.00	\$ 720.00
Walk	Gov	320	4677	60	240.00	\$ 3.00	\$ 720.00

TOTAL \$ 3,606.48

HC Ramp	Gov	318/320	4676/4677	1 ea		\$ 750.00	\$ 750.00
---------	-----	---------	-----------	------	--	-----------	-----------

EXHIBIT A



# City of Trenton, Ohio

## SUBDIVISION PERFORMANCE BOND

Bond No. 800036027

Principal Amount: \$ 5,227.78

KNOW MEN BY THESE PRESENTS, that (we) (I), J A Development, LLC,  
7594 Tyler's Place Blvd., West Chester OH 45069, as Principal and Atlantic Specialty  
Insurance Company, 605 Highway 169 North Suite 800, Plymouth MN 55441 as Surety, are held  
and firmly bound unto the City of Trenton, Ohio, 11 East State Street, Trenton, OH 45067, as  
Obligee, in the penal sum of Five Thousand, Two Hundred Twenty Seven and 78/100 (5,227.78)  
Dollars lawful money of the United States of America, for the payment of which well and truly  
to be made, we bind ourselves, our heirs, executors administrators, successors and assigns,  
jointly and severally, and firmly by these presents, and

WHEREAS, the Principal has agreed to construct within or connected with the  
subdivision Centennial Run, Section 3 in Trenton, Ohio for the concrete walk & handicap ramps  
as described in the attached exhibit 'A' dated February 6, 2020, fully as set forth in the plans and  
specifications approved by the Obligee.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the  
said Principal constructs, or causes to be constructed, the improvements herein described and  
shall thereby save the Obligee harmless from any loss, cost or damage by reason of its failure to  
timely complete such work fully in accord with the provisions of the Principal's contract with the  
Obligee, then this obligation shall be null and void but otherwise shall remain in full force and  
effect. The Surety, upon receipt of a resolution of the Obligee indicating that the improvements  
have not been timely and satisfactorily completed, will complete the improvements or pay to the  
Obligee such amount which will allow the Obligee to complete the improvements, including but  
not limited to, necessary engineering design and inspection of such work. Such payment shall  
not be limited by the principal amount of this Subdivision Bond.

Upon Approval by the Obligee, this instrument may be proportionately reduced in its  
principal amount as the public improvements are completed.

Signed, sealed and dated this 19<sup>th</sup> day of March, 2020.

J A Development, LLC

Principal

By: [Signature]

Its [Signature]

Atlantic Specialty Insurance Company

Surety

By: [Signature]

Karen Bachy

Its Attorney-in-Fact

Approved by the City Manager of Trenton, Ohio. Other formats may be acceptable provided that they  
have substantially the same content and meaning as this template.



## Power of Attorney

Surety Bond No: 800036027

Principal: JA Development, LLC  
Obligee: City of Trenton

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Karen Bachy, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: sixty million dollars (\$60,000,000) and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this fourteenth day of October, 2015.

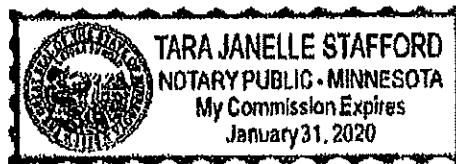


By

Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA  
HENNEPIN COUNTY

On this fourteenth day of October, 2015, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Notary Public

I, the undersigned, Assistant Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 19th day of March, 2020.



James G. Jordan, Assistant Secretary

EXHIBIT B

Effective Date: June 30, 1999  
Expiration Date: April 01, 2020

**State of Ohio**  
**Department of Insurance**  
*Certificate of Authority*

This is to Certify, that

**ATLANTIC SPECIALTY INSURANCE COMPANY**

NAIC No. 27154

is authorized in Ohio to transact the business of insurance as defined in the following section(s) of the Ohio Revised Code:

**Section 3929.01 (A)**

Aircraft	Multiple Peril - Commercial
Allied Lines	Multiple Peril - Farmowners
Boiler & Machinery	Multiple Peril - Homeowners
Burglary & Theft	Noncancellable A & H
Collectively Renewable A & H	Nonrenew-Related Reasons (A&H)
Commercial Auto - Liability	Ocean Marine
Commercial Auto - No Fault	Other
Commercial Auto - Physical Damage	Other Accident only
Credit	Other Liability
Credit Accident & Health	Private Passenger Auto - Liability
Fidelity	Private Passenger Auto - No Fault
Fire	Private Passenger Auto - Physical Damage
Glass	Surety
Group Accident & Health	Workers Compensation
Guaranteed Renewable A & H	
Inland Marine	
Medical Malpractice	

This Certificate of Authority is subject to the laws of the State of Ohio.



Mike DeWine, Governor

Jillian Froment, Director

EXHIBIT B

10/1/2018

	Amount Bid	Performance Bond	Maintenance Bond
<b>001 EXCAVATION</b>			
100 Mobilization	\$ 2,007.00		
104 Mow Site	\$ 1,280.00		
106 Strip 6" Topsoil & stockpile	\$ 7,804.50		
108 Excavation & Compaction	\$ 31,856.72		
112 Rough Grade Site	\$ 7,325.92		
114 Fine Grade Compact for pavement and common walk area	\$ 3,666.30		
116 Grade swale, re-seed backfil curb	\$ 8,240.10		
TOTALS	\$ 62,180.54	\$ -	\$ -
<b>002 ROADWAY</b>			
200 6" base course asphalt	\$ 85,789.48		
202 1 1/2" #402 Leveling Course	\$ 26,157.56		
204 1 1/2" #404 Surface Course	\$ 30,318.99		\$ 30,318.99
206 Roll Curb & Gutter	\$ 39,355.68		
208 Clean Asphalt prior to surface ct	\$ 3,429.75		
210 Electric Cross-over 4" PVC	\$ 3,768.00		
212 Electric Cross-over 4 & 6 " PVC	\$ 2,202.00		
214 Concrete walk & HC Ramps	\$ 40,104.00	\$ 3,606.48	\$ 36,497.52
214 Handicap ramps 6 @ \$750.00	\$ 4,500.00	\$ 750.00	\$ 3,750.00
216 Street/stop signs 5 @ 369.17	\$ 1,845.85		
TOTALS	\$ 237,471.31	\$ 4,356.48	\$ 70,566.51
<b>003 DRAINAGE</b>			
300 12" Storm sewer, HDPE	\$ 5,929.14		
302 15" Storm Sewer, HDPE	\$ 5,075.84		
304 Curb Inlet CB 4 Double Grate	\$ 9,593.16		
306 CB-2-2A W/window (#17)	\$ 1,004.80		
308 Drywell Inlets	\$ 44,059.68		
310 4" Sump Collector	\$ 8,798.35		
312 6" Sump Collector	\$ 2,953.90		
TOTALS	\$ 77,414.87	\$ -	\$ -
<b>004 SANITARY</b>			
400 Tie into existing sanitary manhole	\$ 3,494.80		
402 8"PVC SDR-35 Sanitary Sewer	\$ 39,433.50		
404 6" Sanitary lateral	\$ 34,096.15		
406 48" Sanitary Manhole	\$ 17,971.87		
408 8"x6" Wye	\$ 6,365.40		
410 8"x6" Inserta-Tee lateral connect	\$ 854.34		
412 Adjust exst manhole to grade	\$ 913.87		
TOTALS	\$ 103,129.93	\$ -	\$ -

XXXXXX

005 WATER	Amount Bid	Performance Bond	Maintenance Bond
500 Connect to existing 12" Main	\$ 812.70		
502 12" DI CL 35 Watermain	\$ 69,990.57		
504 12" gate valve and box	\$ 11,028.10		
506 12"x8" Tee MJ	\$ 1,328.68		
508 12"x6" hydrant tee	\$ 653.34		
510 12"x6" Reducer	\$ 398.50		
512 12"x45" MJ Bend	\$ 1,019.20		
514 8" DI CL53 watermain	\$ 18,724.86		
516 8"x6" hydrant tee	\$ 1,001.24		
518 8"x6" reducer	\$ 656.20		
520 Gate Valve & Box	\$ 3,047.16		
522 Bate Valve & Box	\$ 3,333.36		
524 Fire Hydrant 6"x9" anchor pipe	\$ 1,852.20		
526 Fire Hydrant 6"x13" anchor pipe	\$ 637.35		
528 Fire hydrant (no storz connection)	\$ 8,634.54		
530 Fire hydrant temp no storz	\$ 8,634.54		
532 Thrust blocking	\$ 819.98		
534 3/4" corp stop	\$ 4,197.60		
536 3/4 type K Copper water service	\$ 16,783.08		
538 3/4" curb stop and curb box	\$ 6,732.00		
540 Purity station	\$ 1,086.94		
TOTALS	\$ 161,372.14	\$ -	\$ -

EROSION CONTROL			
600 Construction Entrance	\$ 2,100.10		
602 NPDES Inspection	\$ 420.00		
606 Basin Inlet protection	\$ 784.55		
608 Drywell Injection dome	\$ 983.70		
610 Seed and mulch-34,428 SY @\$ .20	\$ 6,885.60		
TOTALS	\$ 11,173.95	\$ -	\$ -

UTILITIES			
Duke Joint Trench	\$ 5,160.00	*	
Street Lights	\$ 13,299.00	*	
	\$ 18,459.00		\$ -

	Amount Bid	Performance Bond	Maintenance Bond
Total bid as written	\$ 671,201.74		
Less \$21,153.00 upcharge	\$ (21,153.00)		
Total bid accepted	\$ 650,048.74	\$ 4,356.48	\$ 70,566.51
Cash bond amounts due		\$ 6,534.72	\$ 10,584.98
Guarantee bond amounts due		\$ 5,227.78	\$ 7,056.65
Line of Credit		\$ 6,534.72	\$ 10,584.98

CALCULATIONS FOR UNFINISHED ITEMS FOR BOND CALC SHEET  
FOR BOND REDUCTION REQUEST COUNCIL 02-06-20

Item	Street	add	lot	Lf	Sf	cost	total
------	--------	-----	-----	----	----	------	-------

Walk	Gov	308	4671	60.27	241.08	\$ 3.00	\$ 723.24
Walk	Gov	310	4672	60.27	241.08	\$ 3.00	\$ 723.24
Walk	Gov	314	4674	60	240.00	\$ 3.00	\$ 720.00
Walk	Gov	318	4676	60	240.00	\$ 3.00	\$ 720.00
Walk	Gov	320	4677	60	240.00	\$ 3.00	\$ 720.00

TOTAL \$ 3,606.48

HC Ramp	Gov	318/320	4676/4677	1 ea		\$ 750.00	\$ 750.00
---------	-----	---------	-----------	------	--	-----------	-----------

XXXXXX  
Exhibit A

**City of Trenton, Ohio**  
**SUBDIVISION MAINTENANCE BOND**

Bond No. 800115437

Principal Amount: \$ 435.65

KNOW MEN BY THESE PRESENTS, that (we) (I), J A Development, LLC,  
7594 Tyler's Place Blvd., West Chester, OH 45069, as Principal and Atlantic Specialty  
Insurance Company, 605 Highway 169 North, Suite 800, Plymouth, MN 55441 as Surety,  
are held and firmly bound unto the City of Trenton, Ohio, 11 East State Street, Trenton,  
Ohio 45067, as Obligee, in the penal sum of Four Hundred Thirty Five Dollars and 65/100  
(\$435.65) lawful money of the United States of America, for the payment of which well and  
truly to be made, we bind ourselves our heirs, executors administrators, successors and assigns,  
jointly and severally, and firmly by these presents, and

WHEREAS, the Principal has constructed within or connected with the subdivision  
Centennial Run, Section 3 in Trenton, Ohio for the described concrete walk and handicap ramp  
improvements outlined in Exhibit A dated 9/27/2021, fully as set forth in the plans and  
specifications approved by the Obligee.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the  
said Principal maintains, or causes to be maintained, the improvements herein described and shall  
thereby save the Obligee harmless from any loss, cost or damage by reason of defects,  
deterioration or damage to such work occurring within one (1) year after the delivery of this  
bond to Obligee or the Obligee's release of the Subdivision Performance Bond, whichever is  
later, then this obligation shall be null and void but otherwise shall remain in full force and  
effect. The Surety, upon receipt of a resolution of the Obligee indicating that the improvements  
have been satisfactorily maintained as described above, will repair, replace or otherwise correct  
the improvements or pay to the Obligee such amount which will allow the Obligee to make such  
repairs, replacements or other corrections which will bring the improvements fully in  
conformance with the approved plans and specifications, including but not limited to, necessary  
engineering design and inspection of such work. Such payment shall not be limited by the  
principal amount of this Maintenance Bond.

Signed, sealed and dated this 28th day of September, 2021

J A Development, LLC

Principal

By: 

Its Member

Atlantic Specialty Insurance Company

Surety

By: 

Karen Bachy

Its Attorney-in-Fact

Approved by the City Manager of Trenton, Ohio. Other formats may be acceptable provided that they have  
substantially the same content and meaning as this template.

EXHIBIT C



## Power of Attorney

Surety Bond No: 800115437

Principal: J.A. Development, LLC

Obligee: City of Trenton

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Karen Bachy, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: sixty million dollars (\$60,000,000) and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this fifth day of March, 2020.

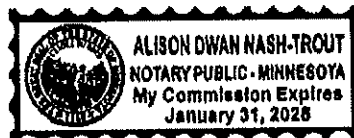
STATE OF MINNESOTA  
HENNEPIN COUNTY



By

Paul J. Brehm  
Paul J. Brehm, Senior Vice President

On this fifth day of March, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Alison Nash-Trout

Notary Public

I, the undersigned, Assistant Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 28th day of September, 2021.



Christopher V. Jerry

Christopher V. Jerry, Secretary



Effective Date: June 30, 1999

Expiration Date: April 1, 2022

**State of Ohio**  
**Department of Insurance**  
*Certificate of Authority*

This is to Certify, that

**ATLANTIC SPECIALTY INSURANCE COMPANY**

NAIC No. 27154

is authorized in Ohio to transact the business of insurance as defined in the following section(s) of the Ohio Revised Code:

**Section 3929.01 (A)**

Aircraft	Multiple Peril - Commercial
Allied Lines	Multiple Peril - Farmowners
Boiler & Machinery	Multiple Peril - Homeowners
Burglary & Theft	Noncancellable A & H
Collectively Renewable A & H	Nonrenew-States Reasons (A&H)
Commercial Auto - Liability	Ocean Marine
Commercial Auto - No Fault	Other
Commercial Auto - Physical Damage	Other Accident only
Credit	Other Liability
Credit Accident & Health	Private Passenger Auto - Liability
Fidelity	Private Passenger Auto - No Fault
Fire	Private Passenger Auto - Physical Damage
Glass	Surety
Group Accident & Health	Workers Compensation
Guaranteed Renewable A & H	
Inland Marine	
Medical Malpractice	

This Certificate of Authority is subject to the laws of the State of Ohio

EXHIBIT C



**Mike DeWine, Governor**

*Judith L. French*

*Judith French, Director*

**City of Trenton, Ohio**  
**SUBDIVISION MAINTENANCE BOND**

Bond No. 800036026

Principal Amount: \$ 7,056.65

KNOW MEN BY THESE PRESENTS, that (we) (I), J A Development, LLC,  
7594 Tyler's Place Blvd., West Chester, OH 45069, as Principal and Atlantic Specialty  
Insurance Company, 605 Highway 169 North, Suite 8900, Plymouth, MN 55441 as Surety,  
are held and firmly bound unto the City of Trenton, Ohio, 11 East State Street, Trenton,  
Ohio 45067, as Obligee, in the penal sum of Seven Thousand, Fifty Six and 65/100 (\$7,056.65)  
Dollars lawful money of the United States of America, for the payment of which well and truly  
to be made, we bind ourselves our heirs, executors administrators, successors and assigns, jointly  
and severally, and firmly by these presents, and

WHEREAS, the Principal has constructed within or connected with the subdivision  
Centennial Run, Section 3 in Trenton, Ohio the surface course, concrete walks and handicap  
ramps described in the attached exhibit "A" dated February 6, 2020, fully as set forth in the plans  
and specifications approved by the Obligee.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the  
said Principal maintains, or causes to be maintained, the improvements herein described and shall  
thereby save the Obligee harmless from any loss, cost or damage by reason of defects,  
deterioration or damage to such work occurring within one (1) year after the delivery of this  
bond to Obligee or the Obligee's release of the Subdivision Performance Bond, whichever is  
later, then this obligation shall be null and void but otherwise shall remain in full force and  
effect. The Surety, upon receipt of a resolution of the Obligee indicating that the improvements  
have been satisfactorily maintained as described above, will repair, replace or otherwise correct  
the improvements or pay to the Obligee such amount which will allow the Obligee to make such  
repairs, replacements or other corrections which will bring the improvements fully in  
conformance with the approved plans and specifications, including but not limited to, necessary  
engineering design and inspection of such work. Such payment shall not be limited by the  
principal amount of this Maintenance Bond.

Signed, sealed and dated this 19<sup>th</sup> day of March, 2020.

J A Development, LLC

Principal

By: [Signature]

Its MEUBEN

Atlantic Specialty Insurance Company

Surety

By: [Signature]

Karen Bachy

Its Attorney-in-Fact

Approved by the City Manager of Trenton, Ohio. Other formats may be acceptable provided that they have  
substantially the same content and meaning as this template.

EXHIBIT D



## Power of Attorney

Surety Bond No: 800036026

Principal: JA Development, LLC

Obligee: City of Trenton

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Karen Bachy, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of sixty million dollars (\$60,000,000) and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this fourteenth day of October, 2015.

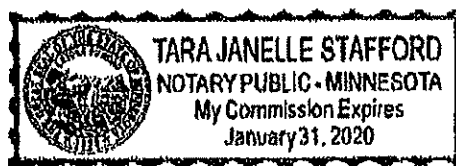
STATE OF MINNESOTA  
HENNEPIN COUNTY



By

Paul J. Brehm  
Paul J. Brehm, Senior Vice President

On this fourteenth day of October, 2015, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Tara Janelle Stafford  
Notary Public

I, the undersigned, Assistant Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 19th day of March, 2020



James G. Jordan  
James G. Jordan, Assistant Secretary

EXHIBIT D

Effective Date: June 30, 1999  
Expiration Date: April 01, 2020

**State of Ohio**  
**Department of Insurance**  
*Certificate of Authority*

This is to Certify, that

**ATLANTIC SPECIALTY INSURANCE COMPANY**

NAIC No. 27154

is authorized in Ohio to transact the business of insurance as defined in the following section(s) of the Ohio Revised Code:

**Section 3929.01 (A)**

Aircraft	Multiple Peril - Commercial
Allied Lines	Multiple Peril - Farmowners
Boiler & Machinery	Multiple Peril - Homeowners
Burglary & Theft	Noncancellable A & H
Collectively Renewable A & H	Nonrenew-Related Reasons (A&H)
Commercial Auto - Liability	Ocean Marine
Commercial Auto - No Fault	Other
Commercial Auto - Physical Damage	Other Accident only
Credit	Other Liability
Credit Accident & Health	Private Passenger Auto - Liability
Fidelity	Private Passenger Auto - No Fault
Fire	Private Passenger Auto - Physical Damage
Glass	Surety
Group Accident & Health	Workers Compensation
Guaranteed Renewable A & H	
Inland Marine	
Medical Malpractice	

This Certificate of Authority is subject to the laws of the State of Ohio.



**Mike DeWine, Governor**

*Jillian Froment, Director*

10/1/2018

	Amount Bid	Performance Bond	Maintenance Bond
<b>001 EXCAVATION</b>			
100 Mobilization	\$ 2,007.00		
104 Mow Site	\$ 1,280.00		
106 Strip 6" Topsoil & stockpile	\$ 7,804.50		
108 Excavation & Compaction	\$ 31,856.72		
112 Rough Grade Site	\$ 7,325.92		
114 Fine Grade Compact for pavement and common walk area	\$ 3,666.30		
116 Grade swale, re-seed backfill curb	\$ 8,240.10		
TOTALS	\$ 62,180.54	\$ -	\$ -

<b>002 ROADWAY</b>			
200 6" base course asphalt	\$ 85,789.48		
202 1 1/2" #402 Leveling Course	\$ 26,157.56		
204 1 1/2" #404 Surface Course	\$ 30,318.99		\$ 30,318.99
206 Roll Curb & Gutter	\$ 39,355.68		
208 Clean Asphalt prior to surface ct	\$ 3,429.75		
210 Electric Cross-over 4" PVC	\$ 3,768.00		
212 Electric Cross-over 4 & 6 " PVC	\$ 2,202.00		
214 Concrete walk & HC Ramps	\$ 40,104.00	\$ 3,606.48	\$ 36,497.52
214 Hndicap ramps 6 @ \$750.00	\$ 4,500.00	\$ 750.00	\$ 3,750.00
216 Street/stop signs 5 @ 369.17	\$ 1,845.85		
TOTALS	\$ 237,471.31	\$ 4,356.48	\$ 70,566.51

<b>003 DRAINAGE</b>			
300 12" Storm sewer, HDPE	\$ 5,929.14		
302 15" Storm Sewer, HDPE	\$ 5,075.84		
304 Curb Inlet CB 4 Double Grate	\$ 9,593.16		
306 CB-2-2A W/window (#17)	\$ 1,004.80		
308 Drywell Inlets	\$ 44,059.68		
310 4" Sump Collector	\$ 8,798.35		
312 6" Sump Collector	\$ 2,953.90		
TOTALS	\$ 77,414.87	\$ -	\$ -

<b>004 SANITARY</b>			
400 Tie into existing sanitary manhole	\$ 3,494.80		
402 8"PVC SDR-35 Sanitary Sewer	\$ 39,433.50		
404 6" Sanitary lateral	\$ 34,096.15		
406 48" Sanitary Manhole	\$ 17,971.87		
408 8"x6" Wye	\$ 6,365.40		
410 8"x6" Inserta-Tee lateral connect	\$ 854.34		
412 Adjust exst manhole to grade	\$ 913.87		
TOTALS	\$ 103,129.93	\$ -	\$ -

Exhibit A

005 WATER	Amount Bid	Performance Bond	Maintenance Bond
500 Connect to existing 12" Main	\$ 812.70		
502 12" DI CL 35 Watermain	\$ 69,990.57		
504 12" gate valve and box	\$ 11,028.10		
506 12"x8" Tee MJ	\$ 1,328.68		
508 12"x6" hydrant tee	\$ 653.34		
510 12"x6" Reducer	\$ 398.50		
512 12"x45" MJ Bend	\$ 1,019.20		
514 8" DI CL53 watermain	\$ 18,724.86		
516 8"x6" hydrant tee	\$ 1,001.24		
518 8"x6" reducer	\$ 656.20		
520 Gate Valve & Box	\$ 3,047.16		
522 Gate Valve & Box	\$ 3,333.36		
524 Fire Hydrant 6"x9" anchor pipe	\$ 1,852.20		
526 Fire Hydrant 6"x13" anchor pipe	\$ 637.35		
528 Fire hydrant (no storz connection)	\$ 8,634.54		
530 Fire hydrant temp no storz	\$ 8,634.54		
532 Thrust blocking	\$ 819.98		
534 3/4" corp stop	\$ 4,197.60		
536 3/4 type K Copper water service	\$ 16,783.08		
538 3/4" curb stop and curb box	\$ 6,732.00		
540 Purity station	\$ 1,086.94		
<b>TOTALS</b>	<b>\$ 161,372.14</b>	<b>\$ -</b>	<b>\$ -</b>

EROSION CONTROL	Amount Bid	Performance Bond	Maintenance Bond
600 Construction Entrance	\$ 2,100.10		
602 NPDES Inspection	\$ 420.00		
606 Basin Inlet protection	\$ 784.55		
608 Drywell Injection dome	\$ 983.70		
610 Seed and mulch-34,428 SY @\$ .20	\$ 6,885.60		
<b>TOTALS</b>	<b>\$ 11,173.95</b>	<b>\$ -</b>	<b>\$ -</b>

UTILITIES	Amount Bid	Performance Bond	Maintenance Bond
Duke Joint Trench	\$ 5,160.00	*	
Street Lights	\$ 13,299.00	*	
	<b>\$ 18,459.00</b>		<b>\$ -</b>

	Amount Bid	Performance Bond	Maintenance Bond
Total bid as written	\$ 671,201.74		
Less \$21,153.00 upcharge	\$ (21,153.00)		
Total bid accepted	\$ 650,048.74	\$ 4,356.48	\$ 70,566.51
Cash bond amounts due		\$ 6,534.72	\$ 10,584.98
Guarantee bond amounts due		\$ 5,227.78	\$ 7,056.65
Line of Credit		\$ 6,534.72	\$ 10,584.98

CALCULATIONS FOR UNFINISHED ITEMS FOR BOND CALC SHEET  
FOR BOND REDUCTION REQUEST COUNCIL 02-06-20

Item	Street	add	lot	Lf	Sf	cost	total
------	--------	-----	-----	----	----	------	-------

Walk	Gov	308	4671	60.27	241.08	\$ 3.00	\$ 723.24
Walk	Gov	310	4672	60.27	241.08	\$ 3.00	\$ 723.24
Walk	Gov	314	4674	60	240.00	\$ 3.00	\$ 720.00
Walk	Gov	318	4676	60	240.00	\$ 3.00	\$ 720.00
Walk	Gov	320	4677	60	240.00	\$ 3.00	\$ 720.00

TOTAL \$ 3,606.48

HC Ramp	Gov	318/320	4676/4677	1 ea		\$ 750.00	\$ 750.00
---------	-----	---------	-----------	------	--	-----------	-----------

Exhibit A



## City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Michael E. Engel, Treasurer

Agenda Item: Third Supplemental Appropriations and Adjustments amending 2021 final Appropriation Ordinance 29-2020 to adjust appropriations for various Funds.

<b>Ordinance/Resolution/Motion</b> <i>Ordinance</i>	1 <sup>st</sup> Reading Date: 11/18/2021		<b>Strategic Goals</b> Connected Community Economic Vitality Operational Excellence Strong & Secure Neighborh
	2 <sup>nd</sup> Reading Date: 12/2/2021		
	3 <sup>rd</sup> Reading Date: 12/16/2021		
	Motion Date:		<b>General Operations</b>
	Resolution Date:		
<b>Contract</b>	Public Hearing Date:		
	Contract Required: No		Additional Document(s) Attached:
<b>Fiscal Impact</b>	Budgeted: No		<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Expenditure: \$7,682,091		
	Source Funds: Various		

### **Policy Issue**

Does City Council wish to adopt: Third Supplemental Appropriations and Adjustments amending 2021 final Appropriation Ordinance #29-2020.

### **Policy Alternative**

City Council can choose to not approve. Supplemental Appropriations is a compliance requirement.

### **Staff Recommendation**

Staff recommends that Council receive this report and adopt the necessary Ordinance.

### **Statutory/Policy Authority**

- ORC and Ordinances of the City of Trenton.

### **Fiscal Impact Summary**

The Supplemental Appropriations adjusts the original appropriation ordinance in order to recognize the need for budgetary changes which have occurred since the original Budget Appropriations were adopted. There are both reductions of appropriations as well as increases in order to bring the funds into budgetary compliance.

### **Background Information**

This is a method set forth in the Ohio Revised Code to account for needed budgetary adjustments.

### **Attached Information**

- Attachments A showing supplemental appropriations and adjustments.



ORDINANCE NO. -2021

AN ORDINANCE (THIRD SUPPLEMENTAL APPROPRIATIONS AND ADJUSTMENTS)  
AMENDING 2021 FINAL APPROPRIATION ORDINANCE 29-2020 TO ADJUST  
APPROPRIATIONS FOR VARIOUS FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TRENTON, BUTLER COUNTY, OHIO

- Section 1.** That Ordinance No. 29-2020, Entitled "An Ordinance To Make Annualized Appropriations For Current Operating Expenses And Other Expenditures Of The City Of Trenton, State Of Ohio During A Period Beginning January 1, 2021 And Ending December 31, 2021," is hereby amended by the sum listed in Attachment "A" included herewith and, by reference, made a part hereof adjusted as listed.
- Section 2.** That the City Treasurer be and hereby is authorized to draw his warrants upon the City Treasury from the amount appropriated in this Ordinance whenever claims are made, requisition or purchase orders are issued, and/or with proper approval of the City Manager.
- Section 3.** This Ordinance is necessary for the preservation of the health, safety and welfare of the citizens of Trenton, Ohio, and is therefore declared to be an emergency measure and shall be in full force and effective immediately upon its adoption by Council.

PASSED \_\_\_\_\_  
AYES \_\_\_\_\_ NAYS \_\_\_\_\_  
ABSENT \_\_\_\_\_  
First Reading 11-18-21  
Second Reading \_\_\_\_\_  
Third Reading \_\_\_\_\_

Calvin Woodrey/s/ \_\_\_\_\_  
Mayor  
Rules Suspended: \_\_\_\_\_  
AYES \_\_\_\_\_ NAYS \_\_\_\_\_  
ABSENT \_\_\_\_\_

ATTEST:

Laura Daley \_\_\_\_\_  
Clerk of Council

CERTIFICATE

I, the undersigned Clerk of Council, hereby certify that the above Ordinance is a true and correct copy as passed by the Council of the City of Trenton on the \_\_\_\_\_ day of \_\_\_\_\_, 2021 and that at least a majority of the elected members voted in the affirmative on said motion.

\_\_\_\_\_  
Clerk of Council

# City of Trenton

## Third Supplemental Appropriations and Adjustments-2021

Code	Budget (Decr) or Increase	11/7/2021
<b>General Fund-011</b>		
<b>Finance-011-1107</b>		
<b>Personal Services</b>		
011-1107-5-1001	\$ 6,400	Salaries and Wages
011-1107-5-1013	\$ 1,000	PERS
011-1107-5-2014	\$ 510	Hospitalization
011-1107-5-1016	\$ 90	Medicare
	<u>\$ 8,000</u>	
<b>General Fund-011</b>		
<b>Finance-011-1107</b>		
<b>All Other Expenditures</b>		
011-1107-5-2033	\$ 2,000	Computer Programming
	<u>\$ 2,000</u>	
<b>General Fund-011</b>		
<b>Income Tax-011-1207</b>		
<b>Personal Services</b>		
011-1207-5-1001	\$ 6,000	Salaries and Wages
011-1207-5-1013	\$ 520	PERS
011-1207-5-2014	\$ 400	Hospitalization
011-1207-5-1016	\$ 80	Medicare
	<u>\$ 7,000</u>	
<b>General Fund-011</b>		
<b>Income Tax-011-1207</b>		
<b>All Other Expenditures</b>		
011-1207-5-2032	\$ 8,000	Professional Services
	<u>\$ 8,000</u>	
<b>General Fund-011</b>		
<b>Legislative-011-1307</b>		
<b>Personal Services</b>		
011-1307-5-1001	\$ 7,500	Salaries and Wates
011-1307-5-1013	\$ 450	PERS
011-1307-5-1016	\$ 50	Medicare
	<u>\$ 8,000</u>	
<b>General Fund-011</b>		

**Dispatch-011-1601****Personal Services**

011-1601-5-1001	\$	440	Salaries and Wages
011-1601-5-1013	\$	30	PERS
011-1601-5-2014	\$	25	Hospitalization
011-1601-5-1016	\$	5	Medicare
	\$	500	

**General Fund-011****Planning-011-1804****All Other Expenditures**

011-1804-5-2029	\$	6,000	Engineering
011-1804-5-2032	\$	2,000	Professional Services
	\$	8,000	

**General Fund-011****Building Department-011-1806****All Other Expenditures**

011-1806-5-2032	\$	303,000	Professional Services
011-1806-5-2081	\$	7,000	OBBS Residential Fees
	\$	310,000	

**General Fund-011****Economic Development-011-1807****All Other Expenditures**

011-1807-5-2029	\$	26,000	Engineering
	\$	26,000	

**Water Fund-026****Administrative-026-3005****Personal Services**

026-3005-5-1001	\$	10,250	Salaries and Wages
026-3005-5-1013	\$	1,200	PERS
026-3005-5-1014	\$	425	Hospitalization
026-3005-5-1016	\$	125	Medicare
	\$	12,000	

**Water Fund-026****Administrative-026-3005****All Other Expenditures**

026-3005-5-2032	\$	640,000	Professional Services
	\$	640,000	

**Water Fund-026****Pumping and Distribution 026-3105****Personal Services**

026-3105-5-1001	\$	22,000	Salaries and Wages
026-3105-5-1013	\$	1,300	PERS
026-3105-5-1014	\$	1,650	Hospitalization
026-3105-5-1016	\$	50	Medicare
	\$	25,000	

**Water Fund-026****Pumping and Distribution 026-3105****All Other Expenditures**

026-3105-5-3106	\$	5,500,000	Land Acquisition
	\$	5,500,000	

**Utility Deposit Trust Fund-050****All Other Expenditures-050-3505**

050-3505-5-4120	\$	5,000	Water Deposits Returned
	\$	5,000	

**Sewer Fund-066****Sewer Administration-066-4005****Personal Services**

066-4005-5-1001	\$	8,000	Salaries and Wages
066-4005-5-1013	\$	1,000	PERS
066-4005-5-1014	\$	900	Hospitalization
066-4005-5-1016	\$	100	Medicare
	\$	10,000	

**Refuse Fund-096****Refuse Administration-096-5005****Personal Services**

096-5005-5-1001	\$	7,000	Salaries and Wages
096-5005-5-1013	\$	750	PERS
096-5005-5-1014	\$	200	Hospitalization
096-5005-5-1016	\$	50	Medicare
	\$	8,000	

**Refuse Fund-096**

**Refuse Administration-096-5005****All Other Expenditures**

096-5005-5-2033	\$	1,000	Computer Programming
	\$	1,000	

**Refuse Fund-096****Refuse Collection-096-5105****All Other Expenditures**

096-5105-5-2065	\$	135,000	Contract Services
	\$	135,000	

**Street Maintenance and Repair Fund-102****Personal Services-102-6006**

102-6006-5-1001	\$	31,000	Salaries and Wages
102-6006-5-1013	\$	4,500	PERS
102-6006-5-1014	\$	4,000	Hospitalization
102-6006-5-1016	\$	500	Medicare
	\$	40,000	

**Street Maintenance and Repair Fund-102****All Other Expenditures-102-6006**

102-6006-5-3109	\$	209,000	Road Improvements
	\$	209,000	

**Parks and Recreation Fund-132****All Other Expenditures-132-2103**

132-2103-5-3124	\$	87,000	Community Park Development
	\$	87,000	

**County Motor Vehicle License Fund-192****All Other Expenditures-192-0404**

192-0404-5-3109	\$	218,000	Road Improvements
	\$	218,000	

**Municipal Motor Vehicle License Fund-202****All Other Expenditures-202-6306**

202-6306-5-3109	\$	328,000	Road Improvement
	\$	328,000	

**City Employee Fund-212****All Other Expenditures-212-0603**

212-0603-5-2018	\$	250	Employee Activities
	\$	250	

**Fire Fund-222****Personal Services-222-1801**

222-1801-5-1001	\$	100,000	Salaries and Wages
222-1801-5-1016	\$	3,500	Medicare
222-1801-5-1019	\$	6,500	FICA
	\$	110,000	

**Cash Bond Deposit Fund-226****All Other Expenditures-226-1107**

226-1107-5-4120	\$	500	Deposits Returned
	\$	500	

**Local Coronavirus Relief Fund-240****All Other Expenditures-240-6206**

240-6206-5-2046	\$	61,000	Miscellaneous
240-6206-5-2067	\$	2,074	Building Repair and Improvement
240-6206-5-3101	\$	880	Office Equipment
	\$	63,954	

**Tax Increment Equivalent Fund-253****All Other Expenditures-253-1906**

253-1906-5-2202	\$	34,145	Payment to School District
	\$	34,145	

**Unclaimed Monies Trust Fund-518****All Other Expenditures-518-1107**

518-1107-5-2201	\$	62	Reimbursement to Vendor
	\$	62	

**Employee Termination Benefits Fund-890****Personal Services-890-0011**

890-0011-5-1001	\$	(22,000)	
890-0011-5-1016	\$	(320)	
	\$	(22,320)	

**Investment Interest Account Fund-900****All Other Expenditures-900-1107**

900-1107-5-9086	\$	(100,000)	Transfer Interest to Various Funds
	\$	(100,000)	

Grand Total

\$ 7,682,091
--------------

Treasurer

11/18/2021



## City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Michael E. Engel, Treasurer

Agenda Item: Annualized Appropriations for current operating expenses and other expenditures of the City of Trenton, during a period beginning January 1, 2022 and ending December 31, 2022.

<b>Ordinance/Resolution/Motion</b> <i>Ordinance</i>	1 <sup>st</sup> Reading Date: November 18 <sup>th</sup>		Strategic Goals
	2 <sup>nd</sup> Reading Date: December 2 <sup>nd</sup>		Connected Community
	3 <sup>rd</sup> Reading Date: December 16 <sup>th</sup>		Economic Vitality
	Motion Date:		Strong & Secure Neighbor
	Resolution Date:		<b>General Operations</b>
	<b>Public Hearing Date: Yes, to be determined.</b>		
<b>Contract</b>	Contract Required: No		Additional Document(s) Attached:
<b>Fiscal Impact</b>	Budgeted: Yes		<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Appropriation: \$27,024,703		
	Source Funds: All Funds		

### Policy Issue

Does City Council wish to adopt?: Recommended as a compliance matter, and guideline for operations.

### Policy Alternative

City Council can choose to not approve. Yes, although not recommended.

### Staff Recommendation

Staff recommends that Council receive this report and adopt the necessary Ordinance.

### Statutory/Policy Authority

- ORC and Ordinances of the City of Trenton.

### Fiscal Impact Summary

This represents the Budget for the year 2022 and all potential operating and capital expenditures, in addition to transfers and debt payments.

### Background Information

The appropriation ordinance is a compliance requirement which grants the City authority to make expenditures. The expenses are grouped into two categories for every fund-Personal Services and All Other Expenditures. This separation by category is also a compliance requirement, which carries through to the supplemental appropriations as well.



ORDINANCE NO. -2021

AN ORDINANCE TO MAKE ANNUALIZED APPROPRIATIONS FOR CURRENT OPERATING EXPENSES AND OTHER EXPENDITURES OF THE CITY OF TRENTON, STATE OF OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022 AND DECLARING AN EMERGENCY.

WHEREAS this ordinance is necessary to operate the government of the City of Trenton, Ohio;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF TRENTON, OHIO THAT:

**Section 1:** To provide for the current operating expenses and other expenditures of the City of Trenton for the period beginning January 1, 2022 and ending December 31, 2022, the sums listed in Attachment "A" included herewith and, by reference, made a part hereof, be set aside and appropriated as listed.

**Section 2:** That the City Treasurer is hereby authorized to draw his warrants upon the City Treasury from the amounts appropriated in this ordinance whenever claims are made, requisitions or purchase orders are issued, with proper approval of the City Manager and are legally contracted for in accordance with the law.

**Section 3:** That this Ordinance is necessary for the preservation of the health, safety and welfare of the citizens of the City of Trenton, Ohio, and is therefore declared to be an emergency measure and shall be in full force and effective immediately upon its adoption by City Council.

PASSED \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

Calvin Woodrey/s/ \_\_\_\_\_

Mayor

Rules Suspended \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

ATTEST:

Laura Daley/s/ \_\_\_\_\_

Clerk of Council

**CERTIFICATION**

I, the undersigned Clerk of Council, hereby certify that the above ordinance is a true and correct copy as passed by the Council of the City of Trenton on the \_\_\_\_\_ day of \_\_\_\_\_, 2021 and that at least a majority of the elected members voted in the affirmative on said motion.

\_\_\_\_\_  
Clerk of Council

# ATTACHMENT "A": 2022 CITY OF TRENTON FINAL APPROPRIATIONS

FUND	DEPARTMENT	NUMBER	AMOUNT
GENERAL FUND		011	
	ADMINISTRATIVE	011-1007	
	Personal Services		\$ 138,017
	All Other Expenditures		\$ 64,800
	FINANCE	011-1107	
	Personal Services		\$ 90,438
	All Other Expenditures		\$ 30,100
	INCOME TAX	011-1207	
	Personal Services		\$ 114,216
	All Other Expenditures		\$ 41,456
	LEGISLATIVE	011-1307	
	Personal Services		\$ 43,344
	All Other Expenditures		\$ 8,835
	JUDICIAL	011-1407	
	Personal Services		\$ 114,721
	All Other Expenditures		\$ 43,825
	LAW	011-1507	
	Personal Services		\$ -
	All Other Expenditures		\$ 41,177
	DISPATCH	011-1601	
	Personal Services		\$ 441,955
	All Other Expenditures		\$ 59,075
	PLANNING, ZONING, AND CODE	011-1804	
	Personal Services		\$ 67,038
	All Other Expenditures		\$ 47,750
	BUILDING DEPARTMENT	011-1806	
	Personal Services		\$ 56,368
	All Other Expenditures		\$ 101,212
	ECONOMIC DEVELOPMENT	011-1807	
	Personal Services		\$ 48,111
	All Other Expenditures		\$ 46,535
	BUILDINGS AND GROUNDS	011-1907	
	Personal Services		\$ -
	All Other Expenditures		\$ 97,115
	PERSONNEL BOARD	011-2107	
	Personal Services		\$ 2,107
	All Other Expenditures		\$ 300
	SPECIAL APPROPRIATIONS	011-9007	
	All Other Expenditures		\$ 2,453,038
	TOTAL GENERAL FUND		\$ 4,151,533
GENERAL DEBT SERVICE FUND		013	\$ -
WATER DEBT SERVICE FUND		023	\$ 6,245,139

WATER TREATMENT PLANT CONSTRUCTION	024	\$	-
WATER REPLACEMENT & IMPROVEMENT FD	025	\$	-
WATER FUND	026		
Administrative	026-3005		
Personal Services		\$	287,735
All Other Expenditures		\$	636,625
Pumping and Distribution	026-3105		
Personal Services		\$	335,338
All Other Expenditures		\$	1,287,185
Plant	026-3205		
Personal Services		\$	212,710
All Other Expenditures		\$	489,400
TOTAL WATER FUND		\$	3,248,993
WATER RATE STABILIZATION FUND	027	\$	-
UTILITY CREDIT MEMO FUND	028	\$	-
WATER SYSTEM RESERVE FUND	036	\$	2,000
UTILITY DEPOSIT TRUST FUND	050	\$	58,525
SEWER FUND	066		
Administrative	066-4005		
Personal Services		\$	290,733
All Other Expenditures		\$	1,036,045
Collection	066-4105		
Personal Services		\$	244,681
All Other Expenditures		\$	295,895
TOTAL SEWER FUND		\$	1,867,354
SEWER RESERVE FUND	076	\$	254,000
REFUSE FUND	096		
Administrative	096-5005		
Personal Services		\$	234,616
All Other Expenditures		\$	48,065
Collection	096-5105		
Personal Services		\$	142,559
All Other Expenditures		\$	851,085
TOTAL REFUSE FUND		\$	1,276,325
STREET MAINTENANCE AND REPAIR FUND	102		
Personal Services		\$	330,427
All Other Expenditures		\$	2,271,231
TOTAL STREET MAINTENANCE FUND		\$	2,601,658

<b>PARK AND RECREATION IMPROVEMENT</b>	<b>132</b>	
Personal Services		\$ 88,327
All Other Expenditures		\$ 376,950
<b>TOTAL PARKS &amp; RECREATION FUND</b>		<b>\$ 465,277</b>
<b>SPECIAL ASSESSMENT BOND RETIREMENT</b>	<b>165</b>	\$ -
<b>STORMWATER PHASE II FUND</b>	<b>166</b>	
Personal Services		\$ 72,399
All Other Expenditures		\$ 515,065
<b>TOTAL STORM WATER FUND</b>		<b>\$ 587,464</b>
<b>COUNTY MOTOR VEHICLE LICENSE FUND</b>	<b>192</b>	\$ -
<b>MUNICIPAL MOTOR VEHICLE LICENSE FUND</b>	<b>202</b>	\$ 88,000
<b>CITY EMPLOYEE FUND</b>	<b>212</b>	\$ 250
<b>POLICE LEVY FUND</b>	<b>218</b>	
Personal Services		\$ 2,306,984
All Other Expenditures		\$ 941,730
<b>TOTAL POLICE LEVY FUND</b>		<b>\$ 3,248,714</b>
<b>FIRE LEVY FUND</b>	<b>222</b>	
<b>Fire</b>	<b>222-1701</b>	
Personal Services		\$ 139,307
All Other Expenditures		\$ 1,035,150
<b>EMS</b>	<b>222-1801</b>	
Personal Services		\$ 517,828
All Other Expenditures		\$ 151,020
<b>TOTAL FIRE FUND</b>		<b>\$ 1,843,305</b>
<b>FIRE LEVY CAPITAL AND DEBT FUND</b>	<b>223</b>	\$ 129,250
<b>FIRE DEPOSIT ESCROW FUND</b>	<b>224</b>	\$ 20,000
<b>CASH BOND DEPOSIT FUND</b>	<b>226</b>	\$ 300
<b>COMMUNITY NIGHT OUT FUND</b>	<b>228</b>	\$ -
<b>BICENTENNIAL FUND</b>	<b>230</b>	\$ -
<b>CAPITAL IMPROVEMENT FUND</b>	<b>234</b>	\$ 32,500
<b>LOCAL CORONAVIRUS RELIEF FUND</b>	<b>240</b>	\$ -
<b>AMERICAN RESCUE PLAN ACT FUND</b>	<b>241</b>	\$ 688,267

GENERAL FUND STABILIZATION FUND	250	\$	-	
PROPERTY REHABILITATION FUND	251	\$	25,000	
MAYOR'S COURT CAPITAL IMPROVEMENT	252	\$	7,000	
TAX INCREMENT EQUIVALENT FUND	253	\$	85,600	
MUNICIPAL BUILDING PROJECTS FUND	254	\$	-	
LAW ENFORCEMENT TRUST FUND	402	\$	3,400	
DRUG LAW ENFORCEMENT FUND	422	\$	3,000	
FEDERAL ASSET FORFEITURE FUND	432	\$	-	
ENFORCEMENT AND EDUCATION FUND	442	\$	-	
UNCLAIMED MONIES TRUST FUND	518	\$	514	
EMPLOYEE TERMINATION BENEFITS FUND	890	\$	30,435	
INVESTMENT INTEREST FUND	900	\$	60,900	
TOTAL ALL FUNDS			<u>\$ 27,024,703</u>	<u>\$ 27,024,703</u>



## City Council Meeting Staff Report

Report To: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Michael E. Engel, Treasurer

Agenda Item: A Resolution setting forth the 3% Cost of Living (COL) raise as an adder to the employee pay scales (excluding employees represented by a Collective Bargaining agreement) effective with the first full pay period of January 2022.

<b>Ordinance/Resolution/Motion</b> <i>Resolution</i>	1 <sup>st</sup> Reading Date: 11/18/2021	<b>Strategic Goals</b> <b>Connected Community</b> <b>Economic Vitality</b> <b>Operational Excellence</b> <b>Strong &amp; Secure Neighborhood</b> <b>General Operations</b>
	2 <sup>nd</sup> Reading Date: 12/2/2021	
	3 <sup>rd</sup> Reading Date: 12/16/2021	
	Motion Date:	
	Ordinance Date:	
	Public Hearing Date:	
<b>Contract</b>	Contract Required: No	Additional Document(s) Attached:
<b>Fiscal Impact</b>	Budgeted: Yes	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Expenditure: \$84,000	
	Source Funds: Various Funds	

### Policy Issue

Does City Council wish to adopt: This would maintain equity in the classification and wage plan pay scales.

### Policy Alternative

City Council can choose to not approve: The City of Trenton has established a long-standing practice of maintaining equity in the pay scales annual Cost of Living raises.

### Staff Recommendation

Staff recommends that Council receive this report and adopt the necessary legislation.

### Statutory/Policy Authority

- **ORC and Ordinances of the City of Trenton**

### Fiscal Impact Summary

The cost of \$84,000 is to be charged to the General Fund, Water Fund, Sewer Fund, Refuse Fund, Street Fund, Parks Fund, Storm Water Fund, Police Levy Fund, and Fire Levy Fund.

### Background Information

Cost of Living raises have traditionally been legislated to be effective the first full payroll period in the named year. This legislation sets the COL for the employees who are not subject to collective



Staff Report  
(DATE OF CITY COUNCIL MEETING)

OHIO

bargaining. The 3% COL will match the COL negotiated with the employees who are subject to collective bargaining.

**Attached Information**

RESOLUTION NO. \_\_-2021

A RESOLUTION TO SET FORTH A COST OF LIVING DETERMINATION OF THREE PERCENT (3.00%) AS AN ADDER TO THE EMPLOYEE PAY SCALES (EXCLUDING EMPLOYEES REPRESENTED BY A COLLECTIVE BARGAINING AGREEMENT) AS SET FORTH BY PAGES 1 AND 2 OF THE CLASSIFICATION AND WAGE PLAN FOR ALL PERSONNEL EFFECTIVE WITH THE FIRST FULL PAY PERIOD OF JANUARY 2022 FOR THE CITY OF TRENTON, OHIO AND DECLARING AN EMERGENCY. PAGE 3 OF THE CLASSIFICATION AND WAGE PLAN IS EXCLUDED FROM THIS COST OF LIVING INCREASE.

WHEREAS, it is necessary that the City of Trenton, Ohio, maintain fair and equitable employee policies; and

WHEREAS, it has become necessary to maintain a schedule of salaries and wages which promote the retention of experienced employees and to permit the hiring of qualified new personnel;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TRENTON, BUTLER COUNTY, OHIO:

**Section 1.** That the City of Trenton, Ohio adopt a cost of living determination of three (3.00%) as an adder to the employee pay scales (excluding employees represented by a collective bargaining agreement) as set forth by pages 1 and 2 of the classification and wage plan for all personnel effective with the first full pay period of January 2022, for the City of Trenton, Ohio.

**Section 2.** That Page 3 of the Classification and Wage Plan is excluded from this cost of living increase.

**Section 3.** That all resolutions or parts of resolutions in conflict with this resolution are hereby repealed.

**Section 4.** That this resolution is hereby declared to be an emergency measure for the reason that it provides for the immediate preservation of public health, safety and general welfare and so that City employees may be paid under the 2022 Classification and Wage Plan and shall take effect immediately upon its passage.

Passed \_\_\_\_\_  
AYES \_\_\_\_\_ NAYS \_\_\_\_\_  
ABSENT \_\_\_\_\_  
First Reading \_\_\_\_\_  
Second Reading \_\_\_\_\_  
Third Reading \_\_\_\_\_

Calvin Woodrey/s/ \_\_\_\_\_  
Mayor  
Rules Suspended: \_\_\_\_\_  
AYES \_\_\_\_\_ NAYS \_\_\_\_\_  
ABSENT \_\_\_\_\_



ATTEST:

Laura Daley/s/ \_\_\_\_\_  
Clerk of Council

**CERTIFICATION**

I, the undersigned Clerk of Council of the City of Trenton, Ohio hereby certify that the above Resolution is a true and correct copy as passed by the Council of the City of Trenton, this \_\_\_\_ day of \_\_\_\_\_ 2021 and that at least a majority of the elected members voted in the affirmative on said motion.

\_\_\_\_\_  
Clerk of Council

# 2022 City of Trenton, Ohio Classification and Wage Plan

Page 1  
EXHIBIT A

Passed \_\_\_\_\_

City Dept.	Position Title	Annual		Range		Hourly Step Range					
		Ann. Min	Ann. Max	Ann. Min	Ann. Max	A	B	C	D	E	F
Admin.	City Manager	N/A	\$ 114,733	N/A	N/A	N/A	N/A	N/A	N/A	N/A	55.16
	Assistant City Manager	\$ 86,611	\$ 111,070	41.64	43.79	45.98	48.31	50.78	53.37		
	Economic Development Director	\$ 79,206	\$ 98,779	38.08	39.74	41.53	43.44	45.42	47.49		
	Assistant to the City Manager	\$ 52,166	\$ 67,018	25.08	26.34	27.73	29.14	30.63	32.22		
	Utilities Assistant	\$ 52,166	\$ 67,018	25.08	26.34	27.73	29.14	30.63	32.22		
	Information Technology Director	\$ 64,272	\$ 81,973	30.90	32.42	34.07	35.75	37.53	39.41		
	Planning & Zoning Administrator	\$ 64,272	\$ 81,973	30.90	32.42	34.07	35.75	37.53	39.41		
	Code Enforcement Officer	N/A	N/A	14.80	15.52	16.35	17.18	18.07	19.01		
	Clerk of Council (hourly)	N/A	N/A	15.24	15.99	16.84	17.70	18.61	19.58		
	Laborer (part time)	N/A	N/A	15.24	15.99	16.84	17.70	18.61	19.58		
	Intern/hour-Ohio minimum wage	N/A	N/A	9.30	N/A	N/A	N/A	N/A	N/A		
Court	Clerk of Courts	\$ 52,166	\$ 67,018	25.08	26.34	27.73	29.14	30.63	32.22		
	Secur Officer (\$95.05-\$126.72/Ct sess)	N/A	N/A	126.72	N/A	N/A	N/A	N/A	N/A		
	Laborer (p/hour-Ohio minimum wage)	N/A	N/A	9.30	N/A	N/A	N/A	N/A	N/A		
	Collection Clerk (part time per hour)	N/A	N/A	15.24	15.99	16.84	17.70	18.61	19.58		
	Bailiff Training (part time per hour)	N/A	N/A	15.24	15.99	16.84	17.70	18.61	19.58		
	Bailiff (\$2,036.40/year, \$169.70/mo)	N/A	\$ 169.70	N/A	N/A	N/A	N/A	N/A	N/A		
	Law Director (\$185/ hour)	By Agreement	By Agreement	N/A	N/A	N/A	N/A	N/A	N/A		
	Finance Director/Treasurer	N/A	\$ 95,035	N/A	N/A	N/A	N/A	N/A	N/A		
Finance	Tax Commissioner	\$ 65,853	\$ 84,074	31.66	33.21	34.90	36.65	38.49	40.42		
	Tax Training and Special Projects	N/A	N/A	31.66	33.21	34.90	36.65	38.49	40.42		
	Finance Clerk	\$ 44,512	\$ 66,040	21.40	23.46	25.54	27.61	29.73	31.75		
	Police Chief	\$ 83,429	\$ 107,328	40.11	43.00	45.84	48.68	50.16	51.60		
Police	Lieutenant	\$ 79,206	\$ 98,779	38.08	39.74	41.53	43.44	45.42	47.49		
	Sergeant	\$ 75,525	\$ 90,938	36.31	37.53	39.00	40.53	42.13	43.72		
	Police Officer	\$ 53,498	\$ 75,150	25.72	26.96	31.17	32.80	34.38	36.13		
	Administrative Secretary	\$ 47,320	\$ 66,435	22.75	24.64	26.46	28.30	30.17	31.94		
	Police Dispatcher FT	\$ 42,370	\$ 53,810	20.37	21.35	22.37	23.47	24.66	25.87		
	Police Officer (P/T) # dpds upon hrs	N/A	N/A	21.90	23.00	24.16	25.40	26.67	28.01		
	Police Dispatcher (P/T)	N/A	N/A	15.24	15.99	16.84	17.70	18.61	19.58		
	Crossing Guard (per day)	N/A	\$ 52.83	N/A	N/A	N/A	N/A	N/A	N/A		

# 2022 City of Trenton, Ohio Classification and Wage Plan

Page 2

Passed

City	Position	Annual		Range		Hourly Step Range					
Dept.	Title	Ann. Min	Ann. Max	A	B	C	D	E	F		
Fire	Fire Chief (An \$42,194) Mo \$3,516.16)	\$ 31,645	\$ 42,194	N/A	N/A	N/A	N/A	N/A	N/A		
	Assistant Chief	N/A	\$ 7,891.95	N/A	N/A	N/A	N/A	N/A	N/A		
	Captain	N/A	\$ 4,340.91	N/A	N/A	N/A	N/A	N/A	N/A		
	Marshall	N/A	\$ 2,842.16	N/A	N/A	N/A	N/A	N/A	N/A		
	Lieutenant	N/A	\$ 2,842.16	N/A	N/A	N/A	N/A	N/A	N/A		
	Training Officer	N/A	\$ 1,579.70	N/A	N/A	N/A	N/A	N/A	N/A		
	Fire Prevention Officer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
	Part Time FF/E/MS Paramed/hour	N/A	N/A	18.58	N/A	N/A	N/A	N/A	N/A		
	Part Time FF/E/MS Intermed/hour	N/A	N/A	16.39	N/A	N/A	N/A	N/A	N/A		
	Part Time FF/E/MS Basic/hour	N/A	N/A	15.30	N/A	N/A	N/A	N/A	N/A		
Service	Service Director	\$ 79,955	\$ 102,190	38.44	40.43	42.50	44.71	46.72	49.13		
	Public Works Superintendent	\$ 81,141	\$ 94,224	39.01	40.19	41.42	42.66	43.97	45.30		
	Service Department Supervisor	\$ 67,766	\$ 80,475	32.58	33.73	34.92	36.17	37.41	38.69		
	Foreman	\$ 78,624	\$ 90,938	37.80	38.90	40.10	41.25	42.46	43.72		
	Utility Operator in Charge	\$ 77,210	\$ 89,523	37.12	38.22	39.42	40.57	41.78	43.04		
	Supervising Laborer	\$ 64,542	\$ 76,648	31.03	32.15	33.22	34.39	35.61	36.85		
	Utility Operator	\$ 63,107	\$ 75,005	30.34	31.43	32.53	33.65	34.81	36.06		
	Mechanic	\$ 62,650	\$ 74,256	30.12	31.16	32.24	33.38	34.53	35.70		
	Laborer IV	\$ 61,610	\$ 73,154	29.62	30.62	31.72	32.81	34.01	35.17		
	Laborer III	\$ 54,163	\$ 69,181	26.04	26.97	27.91	28.91	30.93	33.26		
	Assistant Mechanic	\$ 49,442	\$ 63,378	23.77	25.00	26.24	27.59	28.99	30.47		
	Laborer II/Meter Reader	\$ 43,056	\$ 51,210	20.70	21.41	22.17	22.95	23.77	24.62		
	Laborer I	\$ 37,170	\$ 44,054	17.87	18.45	19.15	19.78	20.51	21.18		
	Laborer (P/T)	N/A	N/A	15.24	15.99	16.84	17.70	18.61	19.58		
	P/W Adm Asst. (P/T)	N/A	N/A	14.80	15.52	16.35	17.18	18.07	19.01		
	City Hall Grndskpr (mthly, Ap-Nov)	N/A	\$ 237.77	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

3% COL raise for all non-union employees effective first full pay period in 2022---Passed  
 Union employees have contractual 3% COL raise effective first full pay period in 2022

# 2021 City of Trenton, Ohio Classification and Wage Plan

Exhibit A Page 3

Passed 4/15/2021

City Department	Pay Type	Rate of Pay
Public Works	Uniform Allowance	\$50 per quarter-full time employees, paid through Payroll
	Tool Maintenance Allowance-Mechanic	\$100 per quarter-full time employee, paid through Payroll
	On Call Pay	\$150 per week-full time employee, paid through Payroll
Personnel Board	Salary	\$600 annual to be paid in monthly installments of \$50. (1/16/14) Paid through Payroll
City Council	Council Member Annual Salary-PR	\$2,400 annual to be paid in monthly amounts of \$200
	Council Member Meeting Pay-PR	Discontinued August 2014, combined with monthly pay
	Mayor Pay-PR	\$4,000 annual to be paid in monthly installments of \$333.33
	Vice Mayor Pay-PR	\$500 annual to be paid in monthly installments of \$41.66
Police	Shift Differential	\$150 per quarter-full time employees-Payroll
	Uniform Allowance	\$256.25 per quarter-full time detectives-Payroll
	Uniform Allowance	\$156.25 per quarter-full time officers-Payroll
	Court Pay	Minimum 3 hours at time and a half-Payroll
	Call Out Pay	Minimum 2 hours at time and a half-Payroll
	Shoe Allowance	\$150 annual, pay in March, full time detective-Payroll
	K-9 Allowance	\$200 per quarter, K-9 officer only-Payroll
	New Uniform Cleaning	\$25, one time, first year new uniforms, AP-General Ledger
Dispatch	Shift Differential	\$50 per month-full time employees. (1/16/14)-Payroll
	Uniform Allowance	\$106.25 per quarter-full time employees-Payroll
Fire/EMS		
	Work Details, Run Report Entry, Station Admin, Public Education, Holiday On Call	\$11.54 per hour-Payroll
Miscellaneous	Employee Portion of PERS-Payroll	City Manager, Treasurer
	Car Allowance-Payroll	\$300 per month, City Manager
	Cell Phone-Payroll	\$60 per month, City Manager
	Health Insurance-City Manager	City paid in full
	Health Insurance Opt Out-Payroll	*\$175 per month, full time employees, single coverage
	Health Insurance Opt Out-Payroll	*\$300 per month, full time employees, employee & child(ren)
	Health Insurance Opt Out-Payroll	*\$350 per month, full time employees, employee & spouse
	Health Insurance Opt Out-Payroll	*\$450 per month, full time employees, family coverage